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OPEC FUND FOR INTERNATIONAL DEVELOPMENT  
(OFID)  
Vienna, Austria



**FINANCIAL STATEMENTS  
AND  
REPORT OF THE INDEPENDENT AUDITORS**

for the Years ended December 31, 2016 and 2015

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## **FINANCIAL MANAGEMENT**

### **Financial Reporting**

The OPEC Fund for International Development (OFID) prepares its financial statements based on historical cost and fair value, in accordance with the International Financial Reporting Standards and its interpretations issued by the International Accounting Standard Board (IFRSs).

OFID's functional and reporting currency is the United States Dollar (USD), except where stated otherwise. ***The Financial Statements are presented in USD million***, while details may not match to the total for reasons of rounding. OFID measures and records its loan portfolio at Amortized Cost in accordance with IFRS 9 (Phase 1) related to Classification and Measurement of Financial Instruments, which OFID has decided to adopt early. Equity investments are measured at Fair Value through Other Comprehensive Income (OCI). Treasury investments (Investment Portfolio) are measured at Fair Value through Profit & Loss.

### **Management of the Financial Resources**

OFID is a multilateral development finance institution established by the member states of OPEC in 1976 with a clear mandate "to reinforce financial cooperation between OPEC Member Countries and other developing countries by providing financial support to assist the latter countries on appropriate terms in their economic and social development efforts". OFID has accumulated a pool of funds comprising of Member Countries' contributions and accumulated reserves derived mainly from return on its investments and lending operations which constitute the resources of OFID. Efficient utilization of resources towards implementing its mandate as formulated in the Agreement Establishing OFID is the Management's primary concern.

OFID's financial performance in 2016 was influenced by major developments impacting global growth and hampering the developing countries to improve their economies. Among them were the geopolitical tensions in the Middle-East and the refugee crisis, hike of interest rates by the U.S. Federal Reserve, Brexit and the deceleration in growth of emerging and frontier markets led by the decrease of commodity prices. OFID's partner countries were adversely impacted by these developments. Notwithstanding these challenges, and thanks to the strong support of its member countries, OFID continued to channel the bulk of its resources towards implementing its mandate, i.e. fighting poverty. OFID is a reliable development partner, strongly committed to support partner countries in achieving their Development Goals as envisaged in the UN's Sustainable Development Goals (SDGs) by 2030. In the last 10 years, OFID has more than tripled its commitments, assisting its partner countries in all critical sectors ranging from agriculture to sanitation, health, education, gender equality, transportation and particularly in water, food and energy. Since 2007, energy has become the strategic focus of OFID's operations, and OFID member countries showed their support by committing to provide fresh contributions in 2011 in the amount of USD

1,000, thereby further enhancing OFID's financial strength and enabling it to expand on its strategic focus.

In the relatively lower volatility environment of 2016, OFID's Investment Portfolio performed well, enhancing the net income.

OFID's equity at the end of 2016 was USD 7,003 comprising of USD 4,262 as share of the member countries contributions, and the balance as reserves.

OFID's resources have been allocated in a balanced way between development operations and liquidity investment to optimize allocation for the implementation of its mandate, while ensuring liquidity and sustainable growth in a carefully managed risk environment.

## **1) Development Operations**

Eligible developing countries are determined mainly based on their per capita income. Beneficiaries include: (i) Governments of Developing Countries other than OPEC Member Countries, (ii) International Development Agencies, the beneficiaries of which are developing countries; and (iii) Private Sector and State-Owned Entities in eligible developing countries. Financing instruments are mainly Loans, Equity Investments, Guarantees and Grants.

### **Public Sector Financing**

Sovereign loans or Public Sector lending operations represent OFID's main financing window (73% of the development operations and 45% of total assets). Under this window, loans are the only mode of financing, it includes Project loans, Commodity Import Programs (CIP) and Special purposes operations for arrears settlement arrangements and debt relief activities. Allocation of resources for concessional loans and related policies and guidelines are determined in the Lending Programs. Lending programs are 3-year programs which are complemented by the Blend Facility, and ratified by OFID's highest organ, the Ministerial Council. The Lending Programs provide general guidelines and policies for resources allocation decisions. 2016 was the third and final year of OFID's 19<sup>th</sup> Lending Program. The total allocation during the 19<sup>th</sup> Lending Program (2014-2016) was USD 2,600 which was USD 250 (10.6%) more than that of the 18<sup>th</sup> Lending Program. The total of net outstanding loans to the public sector, as of the end of 2016, was USD 3,209.

### **Private Sector Facility (PSF)**

OFID's Private Sector Facility, approved in 1998 by the Ministerial Council, provides additional means of financing to develop and promote entities in the beneficiary countries through which the organization fulfills its core mission of assisting developing countries in their economic and social development. The PSF was created in response to the changing economic and social policies in OFID's traditional countries of operation. Private Sector financing is seen as a natural

adaptation, enabling the organization to continue to serve as wide a range of countries as possible and remain relevant and responsive to the changing global environment.

The objective of the PSF is to complement the Public Sector Operations by allocating additional resources to support partner countries' economic development. The targeted countries include those that are eligible for OFID Public Sector financing. Consequently there is a bias towards lower income countries even though these are predominately countries with medium to high credit risk. Relatively few investment grade countries (BBB rated or better) are included.

The PSF makes funding available through a wide a range of instruments such as *Term Loans, Guarantees and Equity Investments*, including Islamic and Conventional financing instruments. PSF delivers these instruments directly or through participation in syndicated deals. In general, the borrower's financial strength or the project's requirements and projected cash flows determine the funding structure.

The amount of net outstanding Private Sector loans and fair value of Equity investments, were USD 732 and USD 120 respectively as of December 31, 2016.

### **Trade Finance Facility (TFF)**

The TFF was launched by the Ministerial Council in 2006, and is aimed at supporting enterprises and governments in the beneficiary countries to facilitate their import and export activities and to address their inventory and working capital requirements. As part of OFID's operations model, the TFF contributes to OFID's strategies to (i) be more relevant to the needs of its Partner Countries, (ii) diversify its activities thus reducing its risks and introducing flexibility in its operations and (iii) contribute to the enhancement of OFID's resources and its financial sustainability. TFF includes both funded and unfunded transactions. Funded operations will be limited by the Risk Management framework with an allowance for the possibility that guarantees outstanding will be called. For this purpose, unfunded operations will be covered by a proportion of the facility which is prudently estimated at 5% of the total resources allocated to TFF. The net outstanding trade finance portfolio as of the end of 2016 was USD 337 whereas the outstanding credit guarantees amounted to USD 503.

### **Grant Operations**

Grants are assistance by OFID in the form of transfer of resources directly or through a partner institution to a beneficiary. There are seven main grant programs categorized as follows:

- a) Technical Assistance Grants
- b) Grants for Research & Similar Intellectual Activities
- c) Emergency and Disaster Relief Grants
- d) Special Health Program Grants

- e) Grants to Palestine for Social and Humanitarian Assistance
- f) Grants to fight Energy Poverty
- g) The Common Fund for Commodities (CFC)

Annually, OFID allocates part of its General Reserve to the Reserve for Grants account. Effective from January 1, 2012, based on the Ministerial Council approval, the annual allocation to the grants program is made at 13% of the net income of the preceding year, subject to a minimum of USD 18 and a maximum of USD 25. The Governing Board is responsible for apportioning the annual allocation to the various grant categories, due to special circumstances; the Governing Board allocated USD 12 to the Reserve for Grants in 2016 on an exceptional basis.

OFID also acts in a fiduciary capacity to provide support in the implementation of grant programs with other partner institutions.

## **2) Liquidity Investments**

The portion of resources not immediately needed for development operations (disbursement) is invested in various asset classes mainly in developed financial markets (Treasury Investments). The Investment is made according to the Strategic Asset Allocation Benchmark (SAAB), approved by the Governing Board with the aim of achieving the long-term return objective of OFID Corporate Plan. The SAAB is revised from time to time as and when major developments occur in the financial markets and/or when the Corporate Plan is revised. As of December 31, 2016 the Investment Portfolio, comprised of Due from Banks and Treasury Investments, was USD 1,994, comprising of USD 976 fixed income, USD 386 equity and USD 379 cash, while the remaining balance was invested in hedge funds. Currently the bulk of the Investment Portfolio is managed externally by a group of asset managers (segregated portfolios and mutual funds) with specific investment guidelines, while the cash in the Liquid Investment Portfolio (LIP) is managed internally. The overall return on the Investment Portfolio in 2016 was 6%.

## **3) Administrative Expenses**

OFID's Administrative Budget is prepared annually based on a well-defined work plan to ensure maximum efficiency in administrative expenditures. The Work Plan provides a detailed plan of action and specific targets which are envisaged to be achieved by each department and unit in OFID during a financial year. In 2016, OFID's administrative expenses were EUR 39.7 compared to a budget of EUR 42.0, representing a utilization rate of 95%. In 2017, Management will continue its efforts to control cost by increasing efficiency and productivity to achieve the objectives which are envisaged in the 2017 work plan.

## **4) Internal Control**

OFID is governed by the provisions of the Agreement Establishing OFID and by relevant recognized principles of international law. The Agreement clearly defines

the level of authorities and responsibilities of the Ministerial Council, the Governing Board and the Director-General.

The Ministerial Council is the highest authority of the Institution responsible for, among others, issuing policy guidelines, appointing the Director-General and OFID's Auditors and approving the audited financial statements.

The Governing Board, subject to the directives issued by the Ministerial Council, is responsible for conducting the general operations of OFID. It lays down the policies for the utilization of the Fund's resources and shall issue directives and regulations according to which the resources of the Fund shall be administered and disbursed.

The Governing Board shall issue Financial Regulations applicable to OFID's activities and covering in particular OFID's financial statements, administrative budget, and investment of liquid funds, internal and external auditing as well as disbursement and expenditure procedures.

The Director-General shall be responsible for conducting the business of OFID under the direction of the Governing Board and in accordance with the Agreement Establishing OFID and the directives and regulations issued thereunder.

The Financial Regulation of OFID requires the Director-General to establish proper mechanisms and prescribe appropriate procedures for the internal auditing of OFID's governance, proper implementation of the applicable rules and procedures, accounting data and business processes in order to prevent fraud, foster strong risk management and provide Management and the Governing Board with objective analyses, appraisals and recommendations concerning the activities reviewed.

OFID's operations and all activities are conducted in accordance with clearly defined rules, regulations, procedures and guidelines, which are subject to revision from time to time by a Management Committee to ensure their adequacy, efficiency and relevance.

### **OFID Audit Committee**

In 2015, the Governing Board established the Audit Committee to provide a structured and systematic oversight of OFID's financial reporting, financial management, risk management, internal control practices and the organization's process for monitoring compliance with the applicable regulations, rules and the code of conduct.

The Audit Committee is responsible for overseeing Internal and External Audit activities along with OFID Risk Management and Internal Control activities.

### **Internal Audit**

The primary objective of Internal Audit is to support Management and the Governing Authorities (Governing Board and Ministerial Council) to discharge their responsibilities and accomplish OFID's objectives by bringing a systematic and

disciplined approach to evaluate and improve the effectiveness of its risk management, control processes and governance.

Internal Audit provides reasonable assurance that an adequate internal control is exerted, and that rules, regulation, procedures and guidelines are complied with.

The Audit Report and any recommendation thereof are submitted simultaneously to the Director-General and the Audit Committee, before its final submission to the Governing Board.

## **5) Risk Management**

By its mandate of assisting developing countries, taking risk is embedded in OFID's operations. OFID extends loans, provides guarantees and invests in equities in developing countries, where the investment risk is relatively higher than in developed countries. Nevertheless, OFID's risk management framework is designed to (i) minimize its exposure to risks that are not essential to its core business; and (ii) to adopt prudent policies and guidelines to manage its credit risk while minimizing currency risk, interest rate risk, liquidity risk, counterparty risk, operational risk and legal risk. These risks are monitored by the Risk Management Unit that reports to the Director-General. There is a Risk Management Committee that operates within OFID's Risk Management Framework which was approved by the Governing Board in 2009. The Framework is regularly reviewed to ensure that it is up-to-date and relevant to OFID's operations.

## **6) External Auditors**

The External Auditors are appointed annually by the Ministerial Council, and the mandatory rotation period is 5 years. The External Auditors conduct their audit in accordance with the International Standards on Auditing (ISA), to enable them to express an opinion on whether OFID's Financial Statements fairly reflect the financial position and results of the Institution at the year-end. OFID's current External Auditors are PwC Wirtschaftsprüfung GmbH (PwC). PwC has audited OFID's 2016 accounts and rendered an unqualified opinion, as this was the case since 2012. As per the rotation policy, PwC's term of service is completed by auditing OFID's 2016 financial statements.

## **7) Summary of Financial Results**

OFID's total income in 2016 was USD 273 against USD 76 in 2015. The higher income was attributable to income from loans and guarantees, which was USD 156 continuing its increasing trend from USD 141 in 2015, and the good performance of Treasury Investments. The Investment Portfolio return amounted to USD 111 in 2016 in comparison to USD -56 in 2015. The outperformance can be traced back to the recovery of equity markets (with the exception of Europe) and a strong performance on the fixed income portfolio. The net income of the year, after the deduction of administrative expenditures, provisions and depreciation of property and equipment, was USD 170 against USD 21 in 2015.



## **8) Key Financial Indicators**

The following financial ratios reflect growth in development assets in line with OFID's operations strategy. The expansion of financing operations utilizes OFID's capital in implementing its mandate, while underlying ratios remain at prudent levels.

OFID's net income shows volatility due to movements in the valuation of its assets, particularly the Investment Portfolio. Despite these movements, OFID's total assets continuously grow with a 2.4% return on assets in 2016 (0.3% in 2015). OFID's financial performance also shows in its return on equity, which was 2.5 % in 2016 (0.3% in 2015).

OFID's non-performing loans stood at 3.5% in 2016 (2.8% in 2015) and the cumulative provisions to gross loans was 5.2% in 2016 (4.3% in 2015) demonstrates OFID's loan portfolio quality.

OFID maintains a high level of liquidity, its liquid assets represent 27.8% of total assets in 2016 (26.4% in 2015).

OFID's capital strength is illustrated by the level of member countries' equity, which represented 97.7% of total assets at December 31, 2016 (97.9% in 2015).

## **Independent Auditor's Report**

To the Ministerial Council of  
THE OPEC FUND FOR INTERNATIONAL DEVELOPMENT (OFID)

### **Opinion**

We have audited the financial statements of THE OPEC FUND FOR INTERNATIONAL DEVELOPMENT (OFID), Vienna, which comprise the statement of financial position as at December 31, 2016, and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements give a true and fair view of the financial position of OFID as at December 31, 2016, and of its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards and its interpretations issued by the International Accounting Standard Board (IFRSs).

### **Basis for Opinion**

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of OFID in accordance with the International Ethics Standards Board for Accountants' Code of Ethics for Professional Accountants (IESBA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Austria, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Responsibilities of Management and the Audit Committee for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with IFRSs, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the OFID's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern

basis of accounting unless management either intends to liquidate OFID or to cease operations, or has no realistic alternative but to do so.

Audit Committee is responsible for overseeing OFID's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the OFID's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the OFID's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our

opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause OFID to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Audit Committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide the Audit Committee with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

PwC Wirtschaftsprüfung GmbH



Gerhard Prachner  
Austrian Certified Public Accountant

Vienna, March 24, 2017

## STATEMENT OF FINANCIAL POSITION

AT DECEMBER 31, 2016 AND 2015

In millions of United States Dollars (USD)

	Note	2016	2015
<b>ASSETS</b>			
DUE FROM BANKS	4	378.6	269.4
TREASURY INVESTMENTS	5	1,615.6	1,578.3
ACCOUNTS RECEIVABLE	6	686.9	715.4
TRADE FINANCE FACILITY LOANS	9		
Outstanding		361.4	514.9
Less: Provision for Impairment		(24.4)	(5.5)
Net		337.0	509.3
PRIVATE SECTOR LOANS	8		
Outstanding		801.2	772.7
Less: Provision for Impairment		(69.3)	(56.8)
Net		731.9	715.8
PUBLIC SECTOR LOANS	7		
Outstanding		3,348.7	3,146.1
Less: Provision for Impairment		(139.4)	(128.2)
Net		3,209.4	3,017.9
EQUITY INVESTMENTS	10		
Outstanding		147.4	134.8
Fair Value Adjustment		(27.4)	(24.8)
Net		119.9	110.1
PROPERTY AND EQUIPMENT	11	88.4	90.5
<b>TOTAL ASSETS</b>		<b>7,167.7</b>	<b>7,006.8</b>
<b>LIABILITIES AND EQUITY</b>			
<b>LIABILITIES</b>			
Accounts Payable		5.8	6.3
Trade Finance Guarantees Provision	9	6.4	5.4
Post-Employment Benefits	19	153.1	131.9
<b>TOTAL LIABILITIES</b>		165.3	143.7
<b>EQUITY</b>			
Member Country Contributions	12	4,262.2	4,262.2
Reserves	17	2,740.3	2,600.9
<b>TOTAL EQUITY</b>		7,002.5	6,863.1
<b>TOTAL LIABILITIES AND EQUITY</b>		<b>7,167.7</b>	<b>7,006.8</b>

The accompanying Notes are an integral part of these financial statements.

## **INCOME STATEMENT**

**AT DECEMBER 31, 2016 AND 2015**

In millions of United States Dollars (USD)

	Note	<u>2016</u>	<u>2015</u>
<b>OPERATIONAL INCOME AND EXPENSES</b>			
<b>Income/(Loss) from:</b>			
Loans and Guarantees	14	156.2	140.9
Equity Investments	10	1.7	2.3
Treasury Investments	15	111.3	(56.0)
Currency valuation Gain/(Loss) and Other Income	20	4.2	(11.3)
<b>Total Income</b>		<u><b>273.4</b></u>	<u><b>76.0</b></u>
Provision for impairment	18	(43.4)	0.3
<b>Net Operational Income</b>		<u><b>229.9</b></u>	<u><b>76.4</b></u>
<b>OTHER EXPENSES</b>			
Administrative Expenses	16	(43.6)	(42.1)
Depreciation on Property and Equipment	11	(2.2)	(0.4)
Provisions for Post-Employment Benefits	19	(14.1)	(13.2)
<b>Net Income for the Year</b>		<u><b>170.0</b></u>	<u><b>20.7</b></u>

The accompanying Notes are an integral part of these financial statements.

## **STATEMENT OF COMPREHENSIVE INCOME**

**AT DECEMBER 31, 2016 AND 2015**

In millions of United States Dollars (USD)

	Note	<u>2016</u>	<u>2015</u>
<b>Net Income for the Year</b>		<u>170.0</u>	<u>20.7</u>
<b>Other Comprehensive Income</b>			
<b>Items that will not be classified into profit and loss</b>			
Revaluation Gain/(Loss) on Equity Investments	10	(2.7)	(17.6)
Revaluation Gain/(Loss) on Property	11	-	(1.8)
Revaluation Gain/(Loss) on Post Employment Benefit Plans	19	(9.4)	20.4
<b>Total Other Comprehensive Income</b>		<u>(12.0)</u>	<u>1.0</u>
<b>Total Comprehensive Income for the year</b>		<u>158.0</u>	<u>21.7</u>

The accompanying Notes are an integral part of these financial statements.

## STATEMENT OF CHANGES IN EQUITY

AT DECEMBER 31, 2016 AND 2015

In millions of United States Dollars (USD)

	Member Country Contributions	General Reserve	Reserve for Grants	Other Reserves	Total Equity
<b>Balance at January 1, 2015</b>	<b>4262.2</b>	<b>2,523.5</b>	<b>81.6</b>	<b>(2.3)</b>	<b>6,864.9</b>
Transfer from General Reserve	-	(18.0)	18.0	-	-
Transfer to General Reserve	-	0.2	(0.2)	-	-
Disbursement of Grants	-	-	(23.5)	-	(23.5)
Net and Other Comprehensive Income for the Year	-	20.7	-	1.0	21.7
<b>Balance at December 31, 2015</b>	<b>4,262.2</b>	<b>2,526.4</b>	<b>75.8</b>	<b>(1.3)</b>	<b>6,863.1</b>
<b>Balance at January 1, 2016</b>	<b>4,262.2</b>	<b>2,526.4</b>	<b>75.8</b>	<b>(1.3)</b>	<b>6,863.1</b>
Transfer from General Reserve	-	(12.0)	12.0	-	-
Transfer to General Reserve	-	2.8	(0.9)	(1.8)	-
Disbursement of Grants	-	-	(17.3)	-	(17.3)
Net and Other Comprehensive Income for the Year	-	170.0	-	(12.0)	158.0
Realized Gain/(Loss) on Equity Investments	-	(1.3)	-	-	(1.3)
<b>Balance at December 31, 2016</b>	<b>4,262.2</b>	<b>2,685.9</b>	<b>69.6</b>	<b>(15.2)</b>	<b>7,002.5</b>

The accompanying Notes are an integral part of these financial statements.



## STATEMENT OF CASH FLOWS

AT DECEMBER 31, 2016 AND 2015

In millions of United States Dollars (USD)

	2016	2015
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Interest and other charges on Public Sector loans	89.3	85.8
Interest and other charges on Private Sector loans	39.2	33.7
Interest and other charges on Trade Finance Facility	23.5	22.0
Dividends and other gain from Equity investments	1.6	1.4
Interest on time deposit accounts	1.3	0.4
Administrative expenses	(45.8)	(43.5)
Others - net	5.2	(4.7)
<b>Net Cash Provided by/(Used in) Operating Activities</b>	<b>114.4</b>	<b>95.2</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Disposal of treasury investments	75.6	380.2
Public Sector loan disbursed	(470.0)	(410.7)
Public Sector loan repaid	260.1	258.3
Private Sector loan disbursed	(143.5)	(158.2)
Private Sector loan repaid	111.9	104.7
Trade Finance loan disbursed	(186.1)	(380.0)
Trade Finance loan repaid	338.5	225.5
Private Sector Equity Investments acquired	(15.5)	(30.1)
Private Sector Equity Investments sold	2.9	5.5
Purchase of Equipment and Software	(0.1)	(0.2)
<b>Net Cash Provided by/(Used in) Investing Activities</b>	<b>(26.1)</b>	<b>(4.8)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Member Countries' subscriptions	38.1	55.9
Grants disbursed from Reserves	(17.3)	(23.5)
<b>Net Cash Provided by/(Used in) Financing Activities</b>	<b>20.8</b>	<b>32.4</b>
<b>Net Increase/(Decrease) in Cash and Call Accounts</b>	<b>109.2</b>	<b>122.7</b>
Cash and Cash Equivalents at January 1	269.4	146.7
Cash and Cash Equivalents at December 31	<b>378.6</b>	<b>269.4</b>

### RECONCILIATION OF NET INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES

<b>Net Income for the year</b>	<b>170.0</b>	<b>20.7</b>
<i>Adjustments to reconcile net income to net cash provided by operating activities:</i>		
Unrealised (gain)/loss from investment portfolio	(105.9)	54.2
Depreciation	2.2	0.4
Change in provision for Public Sector loan	11.2	(13.8)
Change in provision for Private Sector loan	12.4	11.5
Change in provision for Trade Finance loan	19.8	2.0
Change in Liabilities	11.9	11.9
Change in Accounts Receivables	(7.2)	8.4
<b>Net Cash Provided by Operating Activities</b>	<b>114.4</b>	<b>95.2</b>

## **NOTES TO THE FINANCIAL STATEMENTS**

For the years ended December 31, 2016 and 2015.

The accompanying notes form an integral part of these financial statements.

### **NOTE 1 – ESTABLISHMENT AND NATURE OF OPERATIONS**

#### **Establishment of OFID**

The OPEC Fund for International Development (OFID) is a multilateral Development Finance Institution established in 1976 by members of the Organization of Petroleum Exporting Countries (OPEC). The Agreement Establishing OFID (as amended) was signed on January 28, 1976. OFID's headquarters is located in Vienna, Austria.

At the apex of the OFID's governance structure is the Ministerial Council consisting of the Ministers of Finance or authorized representatives of member countries. The Council meets annually and gives overall direction to OFID's mission. Below the Ministerial Council is the Governing Board composed of one representative and an alternate for each member country. The Governing Board meets quarterly and is, subject to directives issued by the Ministerial Council, responsible for conducting operations and setting policies for the utilization of OFID resources. In performing its duties, the Governing Board is assisted by a number of sub-committees. The Ministerial Council appoints the Director-General who is assigned with the day to day activities of OFID under the direction of the Governing Board and in accordance with the Agreement Establishing OFID.

The status, privileges and immunities of OFID and of those connected with it in Austria are stipulated in the Headquarters Agreement between the Government of the Republic of Austria and OFID signed on June 8, 1982. OFID is a tax-exempt organization within the Republic of Austria and, by virtue of relevant provisions in its loan agreements, its assets, including properties, and income are exempt from any taxation and charges in partner countries.

#### **Objectives**

The purpose of OFID is to promote and reinforce cooperation between its Member Countries and other developing countries by providing financial support to assist the latter, on appropriate terms, in their quest for social and economic development. This objective is primarily achieved by:

- a) Extending loans on concessional and market-based terms for the implementation of development projects/programs and for balance of payment support,
- b) Making long-term equity investments with development impact,
- c) Providing credit guarantees on trade finance activities to support international trade finance, and

- d) Providing grants and technical assistance in support of development projects, in particular those aimed at addressing the specific needs of the most vulnerable and disadvantaged groups in eligible countries. This financial assistance is channeled through intergovernmental organizations, such as specialized agencies from the UN system and other international NGOs.

OFID started as a public sector financing institution. However, in response to the growing emphasis on private enterprise, the greater demand for private capital and the increasing need among private entities for longer-term financial support in partner countries, the Ministerial Council approved [by virtue of MC Decision No. 5 (XIX) of June 17, 1998] the establishment of a Private Sector Facility (PSF) in conformity with such legal, financial, and other modalities as may be established by the Governing Board. PSF is intended to support the growth of productive private enterprises, boost the development of local capital markets and encourage efficient use of resources in partner countries.

On June 13, 2006, the Ministerial Council [by virtue of MC Decision No. 2 (XXVII)] established the Trade Finance Facility (TFF) for the purpose of further contributing to the economic development of partner countries. TFF deploys instruments such as loans and international trade finance credit guarantees on market-based terms to support governments, parastatals and private sector entities either directly or through other financial institutions.

## **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies, employed by OFID in preparing the accompanying Financial Statements, which have been consistently applied to all years presented, are summarized below.

### **Basis of Presentation**

***All amounts in the Financial Statements are presented in USD million, unless otherwise stated.***

OFID prepares its Financial Statements on historical cost and fair value bases, in accordance with the International Financial Reporting Standards and its interpretations issued by the International Accounting Standards Board (IFRSs). The Ministerial Council on June 13, 2006 [MC Decision No. 5 (XXVII)] confirmed the continued adoption of IFRS/IAS for the preparation of OFID's financial statements. Furthermore, under the Agreement Establishing OFID, the Ministerial Council has the authority to approve OFID's financial statements and to authorize their publication [Decision No. 3 (XXXIV) dated June 13, 2013].

The preparation of Financial Statements in accordance with IFRS requires Management to make assumptions and estimates that affect the reported amounts of certain assets and liabilities. Significant judgments are required in determining the adequacy of provision for loans, in valuing and reporting financial instruments that are not traded in recognized markets, in estimating liabilities on the staff post-

employment benefits and in evaluating materiality for the purpose of financial reporting and disclosure. Although Management regularly relies on independent experts, such as actuaries and securities analysts, all assumptions and estimates are continually evaluated for reasonableness and consistency.

## **New and Revised IAS/IFRS Standards Adopted**

### IFRS 9: Financial Instruments (Replacement of IAS 39)

In July 2014, IASB completed the final element of IFRS 9 that replaces IAS 39: *Financial Instruments*. The IASB has published the final version of IFRS 9 that introduces major changes to IAS 39 and comprises three parts: (i) classification and measurement of financial instruments, (ii) impairments and (iii) hedge accounting.

Under IFRS 9, financial instruments are classified into two categories:

- a) those measured at Amortized Cost; and
- b) those measured at Fair Value, that are classified into two sub-categories:
  - a. Fair Value through Profit & Loss (FVTPL), and
  - b. Fair Value through Other Comprehensive Income (FVTOCI).

A financial instrument is measured at Amortized Cost, if the entity's business model is to hold the instrument to maturity and to collect contractual cash flows (such as principal and interest). OFID's loans are classified as Amortized Cost based on the entity's business model which complies with the definition under the standard.

All other financial instruments that do not fulfil the Amortized Cost criteria are measured at Fair Value. OFID's Treasury Investments are market based and reported at Fair Value through Profit & Loss (FVTPL). Equity investments are categorized as Fair Value through Other Comprehensive Income (FVTOCI).

IFRS 9 will come into force for annual periods starting January 1<sup>st</sup>, 2018 onwards. However, early adoption is permitted. OFID opted for adopting this standard in the version released in November 2013. This version did not include the revised impairment rules.

### **Fair Value Hierarchy**

IFRS 13: *Fair Value Measurement* defines *Fair Value* as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value is a market-based measurement concept that is not entity-specific and that does not depend on an entity's business model (i.e. intention to hold or dispose of an asset or a liability).

IFRS 13 identifies three levels of inputs for Fair Value Measurement:

*Level 1:* Fair value measurement at Level 1 requires quoted prices that are freely available in an orderly and active market for the same instrument.

*Level 2:* Fair value measurement at Level 2 uses quoted prices of similar assets or liabilities, or valuation techniques that rely on observable market inputs.

*Level 3:* Fair value measurement at Level 3 uses valuation models and unobservable inputs.

**Table 2.1: Fair Value Level of Assets**

	at December 31, 2015		
	Level 1	Level 2	Level 3
TREASURY INVESTMENTS	1,578.3	-	-
EQUITY INVESTMENTS	-	-	110.1
PROPERTY	-	-	90.5
	at December 31, 2016		
	Level 1	Level 2	Level 3
TREASURY INVESTMENTS	1,615.6	-	-
EQUITY INVESTMENTS	-	-	119.9
PROPERTY	-	-	88.4

## Functional and Reporting Currency

In accordance with Article 1.5 of the OFID's Financial Regulations, OFID's functional and reporting currency is the United States Dollar (USD), except where otherwise stated.

All amounts are rounded to the nearest million. Transactions in currencies other than the USD are converted at the exchange rate prevailing on the dates of the transactions. At subsequent dates, the accounting treatment depends on whether the transaction relates to a monetary or non-monetary item. A monetary item (such as loans and trading portfolio investments) entitles an entity to receive or deliver a fixed or determinable number of units of currency at a future date. An entity has no such right or obligation in the case of a non-monetary item (such as an office building and equity investments).

Non-USD monetary items are translated into USD at the closing rate. The resulting gains/losses are recognized in the Income Statement and Other Comprehensive Income (OCI).

The prevailing EUR/USD rates at the Statement of Financial Position dates were as follows:

December 31, 2015: 1.0848 EUR/USD

December 31, 2016: 1.0544 EUR/USD

Non-USD non-monetary items that are carried at historical costs are translated at the historical exchange rate i.e. the rate at the date of initial recognition. Non-USD, non-monetary items that are carried at fair values are translated at the prevailing rate when the fair values are determined and the exchange difference, if any, is recognized in Other Comprehensive Income (OCI) in accordance with IAS 21.

## **Member Countries' Contributions**

OFID commenced operations with a pledged and confirmed contribution of USD 391.5 from member countries. There were further replenishments in 1977 (USD 751.5), 1980 (USD 655.5) and 1981 (USD 664.7). The final call on all pledged contributions was made on December 20, 2005 (Governing Board Decision No. 6 (CXIII)).

On June 16, 2011, the Ministerial Council approved the fourth replenishment in the amount of USD 1 billion (MC Decision No. 4 (XXXII)). The Governing Board at the 138th Session held on April 12, 2012 [Decision No. 5 (CXXXVIII)] took note of the pledged contributions made towards the Fourth Replenishment and approved, in accordance with Article 4.04 of the Agreement Establishing OFID, the drawdown over a period of 8 years. As of December 31, 2016, twelve member countries have pledged contributions for a total of USD 998.4 out of which USD 599.0 has been called. The payable contributions from the drawdown of the fourth replenishment as well as the contribution arrears (i.e. contribution called but unpaid) are included in Accounts Receivable.

Article 13 of the Agreement Establishing OFID states that a Member Country may withdraw from OFID and that this withdrawal shall take effect from the date specified in the Notice of Withdrawal to the Ministerial Council but not less than six months after the receipt of such notice. Whenever a country ceases to be a member, it shall remain under the obligation to pay its confirmed contributions to OFID up to the date of effectiveness of the termination of its membership.

## **Revenue and Expense Recognition**

Income and expenses are recognized on an accrual basis.

Interest income is recognized based on the applicable interest rate over the period that the instrument is held and outstanding.

OFID does not charge loan origination or front-end fees on its public sector loans (except for some Blend Facility loans). However, there are service charges that are accrued and billed semi-annually over the period of the loans.

Dividends from equity investments are recognized when OFID's right to receive them is established, in accordance with IAS 18: *Revenue*.

Income from treasury investments includes both realized trading and unrealized market-to-market gains and losses.

## **Property and Equipment**

OFID's Property and Equipment assets comprise freehold land and buildings, motor vehicles, computer software, furniture and fixtures, and technology and office equipment. The costs of acquisition and repair of property and equipment in the amount less than USD equivalent of €5 thousand are expensed as incurred otherwise capitalized and carried at historical amortized cost according to OFID's

Fixed Assets Policy. All assets are depreciated using straight line depreciation method over useful life of 5 years, except for buildings.

In order to provide the latest information to the users of these Financial Statements and in accordance with IAS 16, Property is recognized at Fair Value according to revaluation method based on the intrinsic property value method as well as the potential revenue value method calculated by an independent appraisal conducted in February 2013 and carried at a revalued amount; any difference in value as a result of a revaluation is reflected in Other Comprehensive Income (OCI) under the heading of revaluation on property. The revaluation will be repeated every five years, as well as whenever there is a major change the real estate market conditions.

The valuation basis of freehold land and buildings is the historical cost plus the cost of any major repairs that extend the useful life of the assets minus the cumulative depreciation on buildings. Depreciation of buildings is calculated on a straight line basis over the estimated useful life of 33 years, except for the headquarters building, which has a useful life of 50 years. The depreciation amount corresponding to the valuation basis is charged to the Income Statement, whereas the portion allocated to the revalued amount is deducted in the OCI. Land is not depreciated.

### **Treasury Investments**

Treasury investments consist principally of a trading portfolio that is actively managed by external managers. The securities in OFID's trading portfolio are carried and reported at their publicly quoted prices (Level 1 in the fair value hierarchy). Both, the realized and unrealized gains/losses, are recognized in the Income Statement of the year in which they arise, in accordance with IFRS 9: *Financial Instruments*.

Since 1998, OFID has maintained a securities lending contract with a securities lending agent. Under this contract, the agent is authorized to lend OFID's securities to broker-dealers and other entities for a fee and to obtain adequate cash and/or non-cash collaterals. The contract also authorizes the agent to invest any cash collaterals in money market and other liquid financial instruments. The securities lending income for each year is the sum of the lending fees and the fair value gain/loss from investing the collaterals.

### **Financing Instruments**

OFID's financing instruments comprise loans, credit guarantees, equity investments and grants.

#### Loans

OFID issues four main types of loans:

## 1. Public Sector Loans:

1.1 Lending Program: Long term concessional loans extended to low and middle income countries to finance development projects or to provide budget/balance of payment support. The Public Sector Window operates based on 3-year Lending Programs, under which the resources approved by OFID's Ministerial Council are allocated to partner countries based on their needs and creditworthiness.

For loan pricing purposes, there are two forms of Public Sector Loans: loans to Low Income Countries (LIC) and loans to Middle Income Countries (MIC) based on Gross National Income (GNI) per capita. LIC and MIC loans are issued in USD. Loan tenors are up to 20 years that could include a grace period of 5 years. In the 19th Lending Program, MIC loans are priced above those offered to LIC.

Development Finance Institutions operate on the basis of collective action and mutual understanding. Thus, in the context of the 19<sup>th</sup> Lending Program (2014-2016), interest rates on LIC loans are set following the guidelines provided under the Debt Sustainability Framework put in place by the International Monetary Fund (IMF). The Framework guides the lending activities of Multilateral Development Finance Institutions in such a way as to obviate unsustainable levels of debts in LICs. OFID also actively participates in the Highly Indebted Poor Countries (HIPC) initiative that aims to reduce the stock of debts acquired by LICs.

1.2 Blend Facility: Fixed or floating interest rate loans that enable partner countries to access additional financing resources beyond their allocations in the Lending Program or to access OFID financing once the Partner Country has surpassed the GNI per capita ceiling defined under the Lending Program. Blend Facility loans are issued in either, USD and Euro. Pricing under the Blend Facility is determined based on market conditions and country risk, but always above MIC lending rates. Loan maturities are usually from 12 to 20 years with a grace period of 4 years.

## 2. Private Sector Facility (PSF) Loans:

Loans provided to Private Sector entities and commercially run state-owned enterprises in developing countries, for medium and long term on market-based terms and conditions. The loans are issued in USD and Euro.

## 3. Trade Finance Facility (TFF) Loans:

Short and Medium term, commercial loans issued to sovereigns and commercial entities in developing countries to finance international trade.

OFID's loans are intended to be held to maturity and are solely for the purpose of collecting contractual cash flows (principal, interest and other charges). OFID does not sell its loans; nor does it believe there is a comparable secondary market for the loans. Therefore, in accordance with IFRS 9, loans are measured at Amortized



Cost. Loans are recognized initially at the amount disbursed to borrowers and subsequently at the amount outstanding (disbursed less repayment) net of any impairment.

### Guarantees

OFID facilitates international trade by partnering with financial institutions that enter into trade transactions with local banks in partner countries, thereby promoting trade. In this way, OFID and the confirming banks assume the credit and country/political risks of the issuing banks and are thus liable to pay the guaranteed party upon the occurrence of default events as specified in the trade finance guarantee contracts.

Upon the occurrence of such a default event, OFID pays, based on OFID's share of the risk, the amount and treats it as a loan; provisions are made in the financial statements for the estimated amounts of the loss from the outstanding exposure and default events. The full amount of exposure is disclosed by way of note to the financial statements, any provision made is charged to the income statement. However, if at the reporting date, a risk of a default event has not been identified in the immediate future in respect of a guarantee contract under the risk sharing program, no future provision is made.

Trade Finance guarantees are recognized at the higher of the deferred premium and the amount required to settle any loss incurred as of the reporting date. The premium receivable is amortized over the period of the guarantee.

Typically, the maturity period of this instrument is 90-180 days.

### Equity Investments

Through the Private Sector Facility (PSF), OFID takes equity positions in private enterprises, either directly or through investment funds, in furtherance of its development operations in partner countries. These investments are illiquid and are neither for trading nor for short-term profits. They are long-term in nature but they also have defined exit strategies.

Investments in entities in which OFID has a significant influence are recognized at cost and accounted for using the equity method in accordance with IAS 28 *Investment in Associates and Joint ventures*. An entity has a significant influence over an investee, if it has the power to participate in the financial and operating policy decisions of the investee. As of the reporting date, OFID does not have significant influence through its Equity Investments, therefore, the investments are recognized at fair value in accordance with IFRS 9 and changes in fair value between reporting periods, including those associated with exchange rate differences, are recognized in Other Comprehensive Income.

### Grants

Grants are assistance by OFID in the form of transfer of resources directly or through a partner institution to a beneficiary. There are seven main grant programs categorized as follows:

- a) Technical assistance grants to support national and regional development projects in various sectors, with priority to low and low-middle income countries.
- b) Grants for research & other intellectual activities to fund scientific studies and support the participation of students, scientists and development practitioners from partner countries in workshops, seminars, conferences, and training programs with the aim of enhancing their access to knowledge, building their capacities and promoting North-South and South-South cooperation.
- c) Emergency aid extended in support of relief operations in response to all kinds of catastrophes around the world, including in OFID Member Countries.
- d) Special health program grants extended to support national, regional and global efforts aimed to prevent and treat high burden diseases in developing countries.
- e) Grants to Palestine aimed to provide long term development support as well as humanitarian assistance to the Palestinian people.
- f) Energy Poverty Grant Program which supports initiatives aimed to enhance access to affordable and reliable modern energy services for poor people in developing countries. This program is one component of OFID's flagship Energy for the Poor Initiative, adding momentum and complementing OFID's advocacy efforts in this area.
- g) The Common Fund for Commodities (CFC) Program is an additional grant program, approved in 1981. It consists of two parts: (I) commitments to LDCs to pay their respective capital subscriptions to the CFC's First Account, and (II) a direct grant or voluntary contribution to the CFC's Second Account. The latter serves to partially finance small projects covering all aspects of the commodity value chain from production to consumption.

In addition, OFID acts as Implementation Support Agency, in a fiduciary capacity, to provide support on the implementation of grant programs with other partner institutions.

Project preparation grants, although it has not being operational in recent years, are intended to defray the initial cost of appraisals, feasibility studies and similar costs. If the project becomes eligible for funding and OFID accepts to participate in its financing, these grants become part of the project loan; otherwise, they are assigned against the allocation for project preparation in the Reserve for Grants account. It should be noted here that like for the CFC program, resources allocated to this facility are not funded out of the yearly grant allocation.

Annually, OFID allocates part of its *General Reserve* to the *Reserve for Grants* account. *Reserve for Grants* is sub-classified as described earlier in this section. Effective from January 1, 2012, the Ministerial Council approved a mechanism whereby an annual allocation to the grant program is now fixed at 13% of net income of the preceding year, subject to a minimum of USD 18 and a maximum of USD 25. The Governing Board is responsible for apportioning the annual allocation to the various grant categories. Due to special circumstances, the Governing Board allocated USD 12 to the Reserve for Grants in 2016 on an exceptional basis.

A grant may be disbursed only if it is “committed”, as evidenced by Governing Board approval (Chairman’s approval in the case of emergency and research grants) and a signed agreement with the grantee, and if the grantee meets all stipulated conditions. Therefore, all undisbursed grants remain part of the *Reserve for Grants* account.

## **Impairment of Financial Assets**

### Public Sector Loans

OFID has a preferred creditor status by virtue of bilateral agreements with its partner countries. The preferred creditor status is not a legal status but a common understanding among governments world-wide that sovereign loans issued by Multilateral Development Finance Institutions should be paid, even in the face of widespread default on obligations to other lenders.

Nevertheless, on June 13, 2006, the Ministerial Council [MC Decision No. 5 (XXVII)] approved the establishment of a provisioning policy for Public Sector Loans, which commenced on January 1, 2006. For this purpose, an internal risk rating system is maintained. The policy takes into consideration the expected default frequency of partner countries and the embedded risk associated with the overall loan portfolio. The loan portfolio is reviewed annually to ensure that provisions reflect losses incurred or that may be incurred over the remaining life of the loans.

Interest and service charges receivable that are overdue by six months or more are fully provided for. For accounting purpose, the accrual of interest and service charges are suspended on loans where principal repayments are overdue by six months or more, unless Management determines that the overdue amount will be collected in the immediate future.

### Private Sector Loans

The Governing Board, by virtue of its Decision No. 12 of March 8, 2000 approved a private sector provisioning policy that requires:

- a) an initial expected credit loss provision of 2.5% on cumulative disbursements of loans until the provision reaches 10% of outstanding; and

- b) for further deterioration of credit quality, a specific provision that is determined on the basis of the number of days that a loan has been in arrears. A specific provision is made for non-performing loans i.e. when a loan falls into arrears for more than 60 days or when an event of default occurs. Therefore, interest income is not recognized on non-performing loans.

### Trade Finance Loans and Guarantees

In accordance with the Trade Finance Facility Implementation Plan that was approved by the Governing Board on September 11, 2006 [GB Decision No. 17 (CXVI)], a provision of 0.25% on all guarantees outstanding and loan disbursements is made until the cumulative provision reaches 5% of the total outstanding of loans. A similar approach is applied with respect to guarantees based on their exposure.

### **Post-Employment Benefits**

#### Staff Retirement and Medical Benefit Plans

OFID operates defined benefit pension and medical plans for its non-local employees.

In a defined benefit plan, the amount of benefits payable to an employee upon retirement is predetermined in relation to indices other than the employee's past contributions or returns on the Plan's investments. The plan receives regular contribution from participant employees and OFID; these contributions plus any return on investment minus benefits paid constitute the Plan Assets. OFID's Governing Board periodically approved additional cash contributions to support the Plans, when there is a deficit of liabilities over assets above a stipulated funding ratio threshold.

OFID employs an independent actuary to determine its post-employment (pension, medical and other employees' benefits) benefit obligations. Actuarial gains and losses are to be recognised immediately in the Income Statement or Other Comprehensive Income during the year in which they arise according to IAS 19 *Employee Benefits*.

In the balance sheet, the post-employment benefits net asset or liability is the present value of the defined benefit obligation adjusted for any unrecognized past service costs and actuarial gains or losses minus the fair value of the Plan assets. Based on the *Projected Unit Credit* (PUC), the present value of a defined benefit obligation is future cash flows associated with accrued past service, discounted at the rate of high quality corporate bonds.

#### Other Long-term Employee Benefits

Upon separation, OFID employees are entitled to end of service, relocation, travel and removal payments as well as payments in lieu of their unutilized annual leave.

These are referred to as “Other Long-term Employee Benefits”. Since the financial year 2003, OFID’s defined benefit obligation on “Other Long-term Employee Benefits” is determined by an independent actuary based on the PUC method. As there are no corresponding assets for these Benefits, the full amount of the liability is recognized in the financial statements in accordance with IAS 19 *Employee Benefits*.

## **Statement of Cash Flows**

The Statement of Cash Flows presents cash payments and receipts from operating, investing and financing activities of OFID during the reporting year using the direct method, as recommended by IAS 7.

Cash and cash equivalents are demand deposits and short-term, highly liquid investments that are readily convertible to known amounts of cash and that are subject to an insignificant risk of changes in value and have a time to maturity upon acquisition of three months or less. For the purpose of the Statement of Cash Flows included in this financial report, cash and cash equivalents refer to “Due from Banks”.

## **Equity**

In the accompanying Financial Statements, equity is defined as Contributions Called plus Reserves. Reserves comprise General Reserve, Reserves for Grants, and Other Reserves.

General reserve is the cumulative net income since the inception of OFID up to the reporting date less any transfer to the Reserve for Grants.

Reserve for Grants consists of allocations to the various grant categories including grants committed but not yet disbursed. In accordance with the Ministerial Council [MC Decision No. 5 (XXXIV)] on June 13, 2013, Grants from the member countries’ contributions have been reclassified into the Reserve for Grants.

Other Reserves comprises of (i) actuarial gains/losses on Post-Employment Benefits; (ii) revaluation gains/loss on Property; and (iii) gains/loss on Equity Investment as required by IFRS. These items are cumulative net gains/losses from Other Comprehensive Income.

## **NOTE 3 – RISK MANAGEMENT POLICIES AND PROCEDURES**

### Risk Management

OFID is a multilateral development finance institution whose mandate is to provide developmental credit and equity facilities to qualifying sovereigns, private or state-owned enterprises and to facilitate international trade finance transactions. It is

thus exposed to a number of risks, with credit risk being the predominant one. However, its risk bearing capacity is strengthened by strong capital support from its member countries, in addition to the Governing Board's approved Risk Management Framework that covers the management and control of the risk it faces.

The Risk Management Committee, chaired by the Director-General, is charged with implementing the framework, and with the management of risk. Heads of departments and units are given the responsibility of managing the day-to-day risk in their respective departments and units. There is a Credit Committee with oversight responsibility for credit risk evaluation and review for Private Sector & Trade Finance loans and other credit facilities. OFID has a Staff Committee, comprising of officers from Public Sector Operations and other departments, that reviews all sovereign loans and grants. The Investment Portfolio oversight and the design of its strategic asset allocation are assigned to an Investment Committee comprised mainly from members of the Governing Board.

The following sections describe the sources and management of the risk faced by OFID. The tables from prior year incorporate comparative figures, including all development related exposure, for analyses purpose.

### Credit Risk

Credit risk represents the main risk faced by OFID through its primary activity of providing credit facilities to low and middle income countries, and enterprises in these countries. There is an established credit evaluation and approval process, including an internal rating system that supports the management of credit risk.

Under the Public Sector Facility, OFID provides loans to qualifying sovereigns at favourable conditions that may otherwise not be available in the market. OFID has a preferred creditor status in countries to which it provides Public Sector loans. It utilises an internal country rating system and has a well-defined country limit management system to assess loan proposals and mitigate both large single country exposure and concentration of exposure. In addition, significant portion of Private Sector and Trade Finance loans bear explicit sovereign guarantees.

Private Sector and Trade Finance operations expose OFID to credit risk from different sectors of the economy, including energy sector and financial institutions, through loans and guarantees that it provides. The credit risk associated with the Private Sector and Trade Finance facilities are reflected in the risk-based pricing approach employed by the Private Sector and Trade Finance Operations Department. All credit proposals undergo credit review process by the Credit Committee. In addition, OFID collaborates with other major development finance institutions and utilises external technical expertise for assessing credit risk when financing major projects.

OFID's non-performing loans ratio is 3.5%. There is a provisioning policy that covers the entire loan portfolio, including both performing and non-performing loans. The Trade Finance Facility is typically of shorter duration and often

collateralised. All off-balance sheet commitments, including guarantees and undisbursed approved loans, are regularly monitored and reported.

In countries where OFID offers credit facilities to private enterprises, commercially run state-owned enterprises or directly invests in equity, it enters into bilateral Agreement for the Encouragement and Protection of Investments (AEPI). This agreement includes conditions that safeguards its interests in the country concerned and ensures that it is accorded terms and conditions similar to other multilateral development finance institutions. The AEPI assures equitable and fair treatment of its investments in the country, including immunity against expropriation of OFID's assets.

OFID uses a variety of portfolio limits to manage credit concentration risk and achieve its development objectives. Portfolio risk is regularly monitored and reviewed by the Risk Management Committee.

The following tables show the distribution of OFID's total loan portfolio in different regions by currency for financial years ended December 31, 2016 and December 31, 2015:

**Table 3.1:**

Concentration of OFID Total Exposure					
As at December 31, 2016					
	Africa	Asia	Europe	Latin America	Total
USD	1,956	1,201	180	798	4,135
EUR	154	33	85	-	272
	<u>2,110</u>	<u>1,234</u>	<u>265</u>	<u>798</u>	<u>4,407</u>

Concentration of OFID Total Exposure					
As at December 31, 2015					
	Africa	Asia	Europe	Latin America	Total
USD	1,946	1,118	160	800	4,024
EUR	180	36	108	-	324
	<u>2,126</u>	<u>1,153</u>	<u>268</u>	<u>800</u>	<u>4,348</u>

The following tables provide analysis of OFID's country concentration risk by presenting the top 10 countries exposure, excluding credit guarantees, for financial years ended December 31, 2016 and December 31, 2015:

**Table 3.2:**

Top 10 Countries Exposure						
As at December 31, 2016						
Rank	Country	Amount	% of Exposure	Public Sector	Private Sector	Trade Finance
1	Egypt	235	5%	231	3	-
2	Pakistan	160	3%	85	53	21
3	Bangladesh	159	3%	92	67	-
4	Morocco	158	3%	129	-	29
5	Turkey	152	3%	77	-	75
6	Tunisia	131	3%	91	38	3
7	Sri Lanka	104	2%	62	41	-
8	Vietnam	101	2%	101	-	-
9	Honduras	101	2%	46	42	13
10	Armenia	95	2%	55	40	-

Top 10 Countries Exposure						
As at December 31, 2015						
Rank	Country	Amount	% of Exposure	Public Sector	Private Sector	Trade Finance
1	Egypt	237	5%	227	-	11
2	Morocco	169	4%	124	-	44
3	Paraguay	139	3%	26	58	55
4	Turkey	137	3%	86	-	48
5	Tunisia	136	3%	91	41	3
6	Pakistan	131	3%	84	38	10
7	Bangladesh	106	2%	57	49	-
8	Vietnam	102	2%	102	-	-
9	Sri Lanka	97	2%	53	44	-
10	Honduras	89	2%	39	35	15

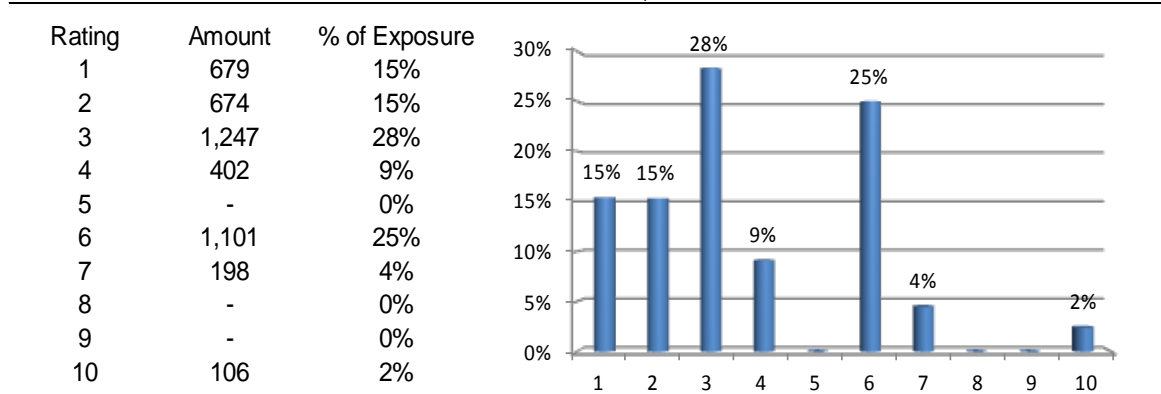
OFID's internal country rating scales of 1 to 10 uses a combination of average rating by the main credit rating agencies and its internal records of borrowers' repayments. In general, the scales 1-2 represent countries that could be rated investment grade and BB by the rating agencies. 3-5 represent average ratings of between B to CCC. 6-9 represent average ratings of CC to C, and 10 could represent a rating of D.

The following tables show the distribution of OFID's total exposure by internal country ratings for financial years ended December 31, 2016 and December 31, 2015:

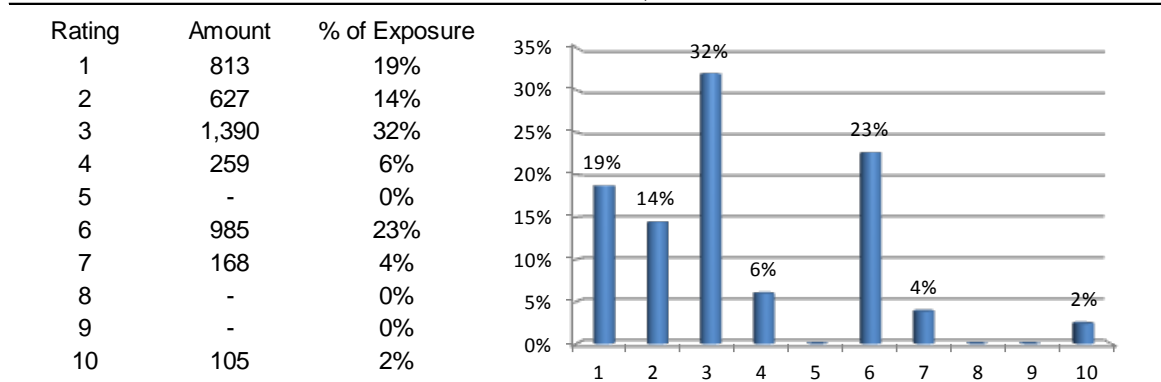


**Table 3.3:**

**Internal Rating Distribution of OFID Total Exposure  
As at December 31, 2016**

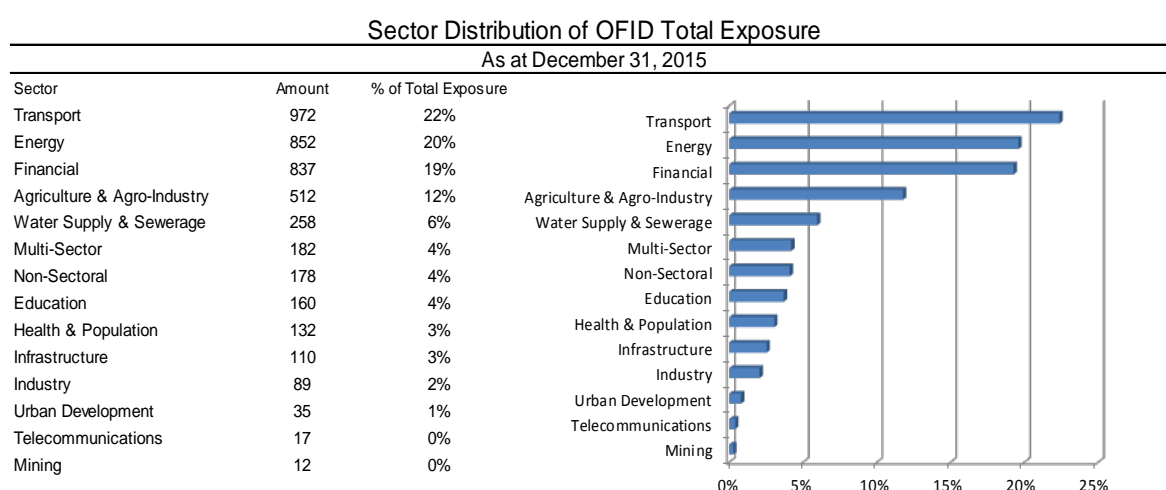
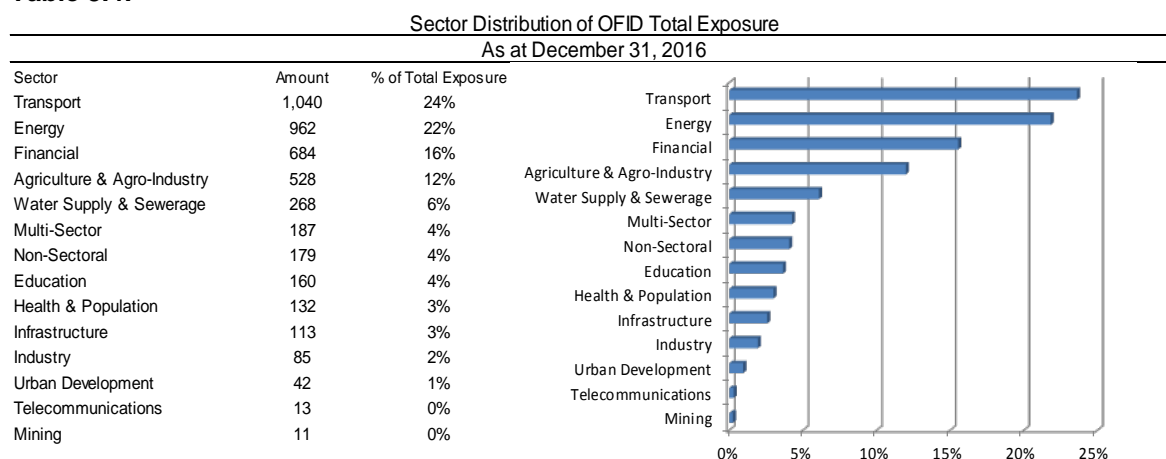


**Internal Rating Distribution of OFID Total Exposure  
As at December 31, 2015**



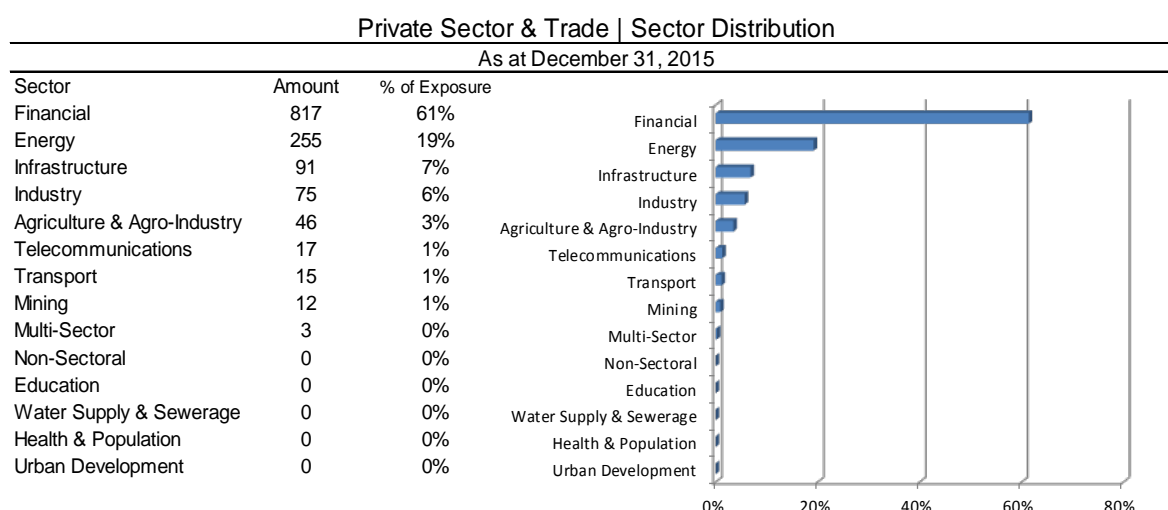
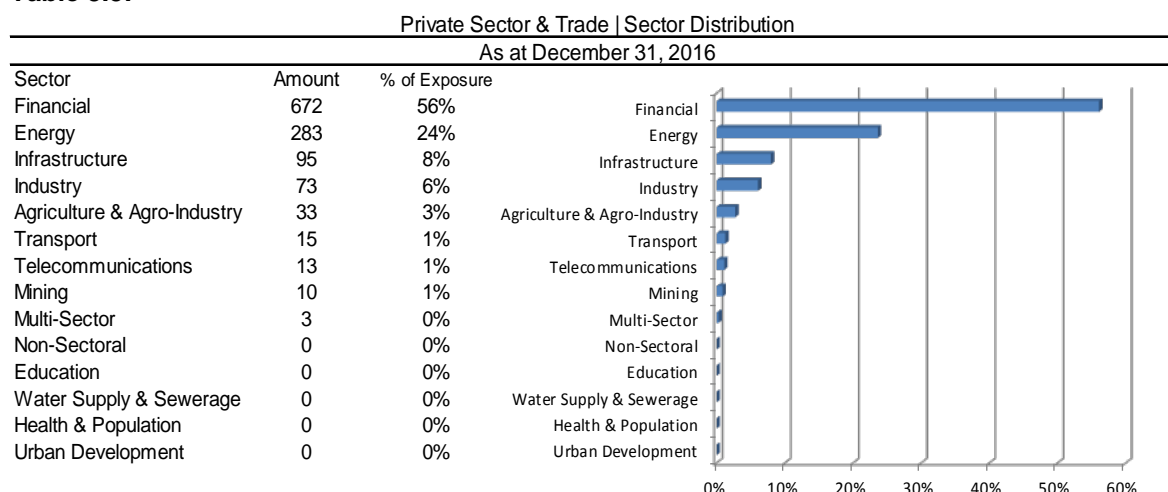
In fulfillment of its development mandate, OFID's portfolio is diversified across a variety of industries. The following tables show the distribution of OFID's total exposure by industry for financial years ended December 31, 2016 and December 31, 2015:

**Table 3.4:**



OFID's Private Sector and Trade Finance operations are spread across development operations in different sectors of the economy. This sector concentration is managed through a well-defined portfolio limits. The following tables show the distribution of the Private Sector and Trade Finance exposure by sector for the years ended December 31, 2016 and December 31, 2015:

**Table 3.5:**



Exposure to financial sector represents direct exposure to leasing firms, micro-financing institutions and regional development banks.

**Market Risk**

Market risk in OFID includes interest rate risk and price risk in its Investment Portfolio as a result of fluctuations including but not limited to market price changes in equity, fluctuations of interest rates and commodity prices, and credit spreads. In addition, the loan portfolio contains loans that are denominated in Euro. The fluctuations in the exchange rate of the Euro relative to the US dollar create foreign currency risk in the loan portfolio.

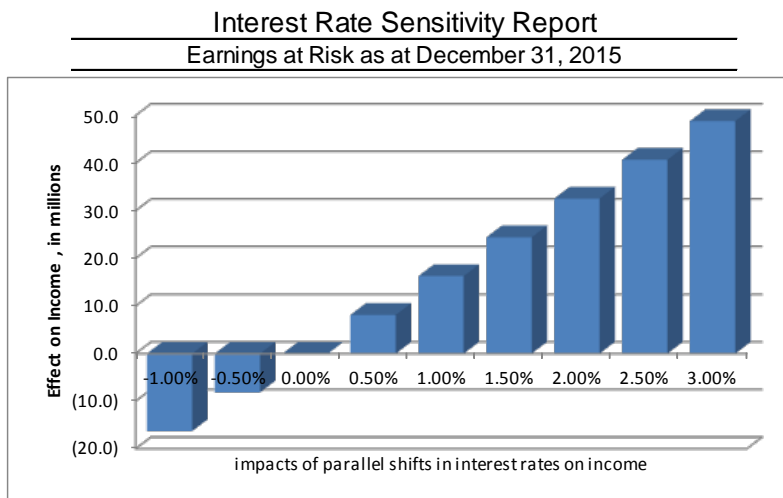
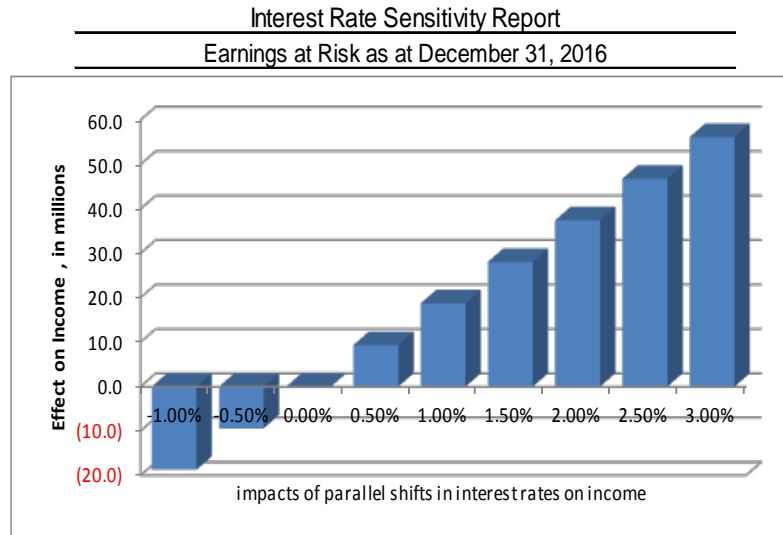
The Investment Portfolio consists primarily of equities and fixed income investments. Equities price risk and interest rate risk from these investments are managed by external managers within mandates approved by the Investment Committee. The Governing Board sets the strategic asset allocation benchmark, including risk parameters, which are monitored through independently approved external financial consultants.

The composition of the Investment Portfolio is provided in Table 5.1 of Note 5 of this Financial Statements.

In addition, OFID has an asset-sensitive balance sheet which means that on a portion of the assets, it earns more with rising general level of market interest rates and earns less with falling general level of market interest rates. This exposes the loan portfolio to interest rate risk through the fluctuations in income arising from changes in market interest rates. It manages this risk through optimum portfolio composition and lending programs to ensure sustained funding during periods of low interest rate environment.

The tables below show the sensitivity of the loan portfolio, including bank balances, to shifts in interest rate as at December 31, 2016 and December 31, 2015:

**Table 3.6:**



Currency Risk

As stated in Note 2, the reporting currency of OFID is USD. The loan and investment portfolios are generally denominated in USD. Most of the foreign exchange risk arising from investments in non-US dollar currencies in the Investment Portfolio is managed by the external managers through currency hedging and overlay strategies.

The loan portfolio includes a portion of Euro denominated loans. Foreign currency loan exposure are regularly monitored and proactively managed by a hedging strategy using forward contracts. The objective is to mitigate the risk associated with foreign exchange rate volatility of the non-USD loan portfolio.

As of year ended December 31, 2016, the total outstanding Euro loan exposure is EUR 270 which is fully hedged with Forward Contracts with maturity between two weeks and three months. Thus, Euro weakening or strengthening should have negligible impact on the financial results.

The following tables show the currency composition of the Balance Sheet for the years ended December 31, 2016 and December 31, 2015:

**Table 3.7.1: Currency composition as at December 31, 2016 (USD millions, equivalents)**

	USD	EUR	JPY	GBP	Other	Total
<b>Assets</b>						
Due from Banks	366.1	12.5	-	-	-	378.6
Treasury Investments	1,460.4	59.0	8.1	39.6	48.5	1,615.6
Accounts Receivable	684.5	2.4	-	-	-	686.9
TFF Loan	295.3	41.7	-	-	-	337.0
Private Sector Loan	644.1	87.8	-	-	-	731.9
Public Sector Loan	3,054.0	155.4	-	-	-	3,209.4
Equity Investments	118.8	1.1	-	-	-	119.9
Property	-	88.4	-	-	-	88.4
	<u>6,623.2</u>	<u>448.3</u>	<u>8.1</u>	<u>39.6</u>	<u>48.5</u>	<u>7,167.7</u>
<b>Liabilities</b>						
Accounts Payable	5.7	0.0	-	-	-	5.8
TFF Guarantees	6.4	-	-	-	-	6.4
Post-Employment Benefits	-	153.1	-	-	-	153.1
	<u>12.1</u>	<u>153.1</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>165.3</u>
<b>Equity</b>						
Member Contributions	4,262.2	-	-	-	-	4,262.2
Reserves	2,833.4	(93.1)	-	-	-	2,740.3
	<u>7,095.6</u>	<u>(93.1)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,002.5</u>
<b>Liabilities &amp; Equity</b>	<u>7,107.7</u>	<u>60.0</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,167.7</u>

**Table 3.7.2: Currency composition as at December 31, 2015 (USD millions, equivalents)**

	USD	EUR	JPY	GBP	Other	Total
<b>Assets</b>						
Due from Banks	261.3	8.2	-	-	-	269.4
Treasury Investments	1,310.4	67.6	67.1	67.6	65.6	1,578.3
Accounts Receivable	711.1	4.4	-	-	-	715.4
TFF Loan	449.7	41.7	-	-	-	509.3
Private Sector Loan	606.1	109.8	-	-	-	715.8
Public Sector Loan	2,843.4	174.5	-	-	-	3,017.9
Equity Investments	110.1	-	-	-	-	110.1
Property	-	90.5	-	-	-	90.5
	<b>6,292.0</b>	<b>514.5</b>	<b>67.1</b>	<b>67.6</b>	<b>65.6</b>	<b>7,006.8</b>
<b>Liabilities</b>						
Accounts Payable	-	6.3	-	-	-	6.3
TFF Guarantees	5.4	-	-	-	-	5.4
Post-Employment Benefits	-	131.9	-	-	-	131.9
	<b>5.4</b>	<b>138.3</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>143.7</b>
<b>Equity</b>						
Member Contributions	4,262.2	-	-	-	-	4,262.2
Reserves	2,600.9	-	-	-	-	2,600.9
	<b>6,863.1</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,863.1</b>
<b>Liabilities &amp; Equity</b>	<b>6,868.6</b>	<b>138.3</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,006.8</b>

### Liquidity Risk

Liquidity risk in OFID arises from the time gap between availability of cash balances and disbursements/repayments loan operations. The Liquid Investment Portfolio is managed to meet disbursements and general administrative needs by utilizing short-term bank placements with highly rated commercial banks, in addition to cash balances.

Treasury unit is responsible for ensuring adequate liquidity is maintained to meet nine months of required loan disbursement needs. The unit has a well-defined liquidity policy and guidelines, as well as a network of correspondent banks through which it executes effective and timely delivery of funds.

The Investment Portfolio consisting of investment grade bonds and listed equities, externally managed, provides core liquidity and funding buffer for all OFID's operations.

The following tables show the year end maturity profile of the Balance Sheet for the years ended December 31, 2016 and December 31, 2015:

**Table 3.8:**

		Maturity Profile							
		As at December 31, 2016							
		<3months	3-6months	6-12months	1-3yrs	3-5yrs	>5yrs	No Fixed Maturity	Total
LIP, including Cash & Bank Balances		379							379
Investment Portfolio								1,616	1,616
Loan Portfolio		<b>196</b>	<b>169</b>	<b>302</b>	<b>1,122</b>	<b>852</b>	<b>1,637</b>		<b>4,278</b>
	Public Sector	64	94	185	781	762	1,324		3,209
	Private Sector	28	41	76	183	91	314		732
	Trade Finance	104	34	42	157				337
Equity Investments								120	120
Account Recievables							687		687
Fixed Assets								88	88
		575	169	302	1,122	852	2,324	1,824	7,168
Account Payables		12							12
Post Employment Benefits								153	153
Members Contributions & Reserves		<b>170</b>						<b>6,832</b>	<b>7,002</b>
	Contributions							4,262	4,262
	Reserves							2,570	2,570
	Net Income	170							170
		182						6,986	7,168
Liquidity (Gap) / Surplus		392	169	302	1,122	852	2,324	(5,162)	0
Cum. Liquidity (Gap) / Surplus		392	561	864	1,985	2,837	5,162	0	
<b>Cum. Liquidity Gap or Surplus/Total Asset</b>		<b>5.5%</b>	<b>7.8%</b>	<b>12.1%</b>	<b>27.7%</b>	<b>39.6%</b>	<b>72.0%</b>		

		Maturity Profile							
		As at December 31, 2015							
		<3months	3-6months	6-12months	1-3yrs	3-5yrs	>5yrs	No Fixed Maturity	Total
LIP, including Cash & Bank Balances		269	-	-	-	-	-	-	269
Investment Portfolio		-	-	-	-	-	-	1,578	1,578
Loan Portfolio		<b>47</b>	<b>287</b>	<b>308</b>	<b>1,106</b>	<b>880</b>	<b>1,610</b>	-	<b>4,238</b>
	Public Sector	21	114	137	613	681	1,451	-	3,018
	Private Sector	1	51	57	248	199	159	-	716
	Trade Finance	25	121	114	244	-	-	-	504
Equity Investments		-	-	-	-	-	-	110	110
Account Recievables		-	-	-	-	-	715	-	715
Fixed Assets		-	-	-	-	-	-	90	90
		317	287	308	1,106	880	2,326	1,779	7,001
Account Payables		6	-	-	-	-	-	-	6
Post Employment Benefits		-	-	-	-	-	-	132	132
Members Contributions & Reserves		<b>21</b>	-	-	-	-	-	<b>6,842</b>	<b>6,863</b>
	Contributions	-	-	-	-	-	-	4,262	4,262
	Reserves	-	-	-	-	-	-	2,580	2,580
	Net Income	21	-	-	-	-	-	-	21
		27	-	-	-	-	-	6,974	7,001
Liquidity (Gap) / Surplus		290	287	308	1,106	880	2,326	(5,195)	-
Cum. Liquidity (Gap) / Surplus		290	576	884	1,990	2,870	5,195		
<b>Cum. Liquidity Gap or Surplus / Total Asset</b>		<b>4.1%</b>	<b>8.2%</b>	<b>12.6%</b>	<b>28.4%</b>	<b>41.0%</b>	<b>74.2%</b>		

## Operational Risk

OFID manages operational risk arising from its people, processes, systems and external events through the setting of policies and procedures covering functions and activities it performs. The policies and procedures assist management in implementing effective internal control over its operational risk.

There is a regular monitoring and compliance checks conducted by an Internal Audit unit to ensure compliance with policies and procedures. Reports of the results of internal audit monitoring are regularly discussed with management and reported to the Director-General and the Audit Committee. The Governing Board is regularly apprised on major audit issues by the Audit Committee. OFID has internal control procedures that ensures potential customers are identified and vetted in compliance with its Know-Your-Customer and Anti-Money Laundering policy and guidelines.

Furthermore, OFID has a disaster recovery and business continuity plan ensuring that its systems are fully backed up, and operations can be conducted on green field site in case of any damage or natural disasters which prevents it from operating from its principal office.

## **NOTE 4 – DUE FROM BANKS**

**Table 4.1: Bank and Cash Balances**

	<b>2016</b>	<b>2015</b>
Cash and Call Accounts	218.6	89.4
Deposit Accounts	160.0	180.0
<b>Total</b>	<b>378.6</b>	<b>269.4</b>

Cash, call accounts and deposit placements are collectively referred to as the Liquid Investment Portfolio (LIP). LIP is managed in-house to provide for Operation's disbursements and administrative expenses. The driving investment factors in managing the LIP are risk, return and liquidity. It is OFID's policy to place deposits only with banks having a minimum of 'A' rating assigned by internationally recognized credit rating agencies as well as a maximum exposure of USD 50.0 per counterparty as established in the LIP investment guidelines.

Cash and Call Accounts include USD 0.3 held in a fiduciary capacity to provide support on the implementation of grant programs with other partner institutions.

## **NOTE 5 – TREASURY INVESTMENTS**

The general objective of the Investment Portfolio is to meet OFID's long-term financial and operational growth target as envisaged in its Corporate Plan. Since 1997, OFID has regularly diversified its Investment Portfolio in terms of asset allocation, investment strategies and asset managers' structure. The Strategic Asset Allocation Benchmark (SAAB) includes a significant portion of the



Investment Portfolio invested in fixed income assets diversified through allocations into sub-asset classes and investment styles. Additionally, the Investment Portfolio has smaller allocations to global equities and hedge funds that aim to achieve enhanced returns and asset diversifications.

As stated in Note 2, OFID undertakes securities lending to broker-dealers and other entities through a securities lending agent. As of December 31, 2016, the market value of securities on loan, which is included in the investment portfolio, amounted to USD 43.4 (USD 65.0 in 2015).

In Note 2, it is also stated that treasury investments are held-for-trading and therefore recognized at fair value through profit and loss.

The asset mix of treasury investments as of December 31, 2016 and 2015 is presented in the following table:

**Table 5.1: The Asset Mix of the Investment Portfolio**

	<b>2016</b>	<b>2015</b>
Fixed Income	976.0	905.5
Equities	386.2	536.4
Hedge Funds	253.9	137.3
Subtotal	1,616.1	1,579.2
Invested Securities Lending Collaterals	42.8	64.1
Securities Lending Collaterals	(43.4)	(65.0)
Subtotal	(0.5)	(0.9)
<b>Total</b>	<b>1,615.6</b>	<b>1,578.3</b>

In Note 3, details to the currency composition of OFID's balance sheet including the treasury investments are provided.

## NOTE 6 – ACCOUNTS RECEIVABLE

The accounts receivable as of December 31, 2016 and 2015 comprised:

**Table 6.1: Account Receivable**

	<b>2016</b>	<b>2015</b>
Member Country Contributions Receivable (Note 12)	<b>638.9</b>	<b>677.0</b>
Interest Receivable on Public Sector Loans	38.0	33.3
Interest Accrued on Public Sector Loans	22.1	17.7
Provision for Overdue Interest on Public Sector Loans	(35.7)	(31.8)
Subtotal	<b>24.4</b>	<b>19.2</b>
Interest Receivable on Private Sector Loans	10.1	7.2
Interest Accrued on Private Sector Loans	7.3	6.4
Provision for Overdue Interest on Private Sector Loans	(9.4)	(6.1)
Subtotal	<b>8.0</b>	<b>7.6</b>
Interest Receivable on Trade Finance Loans	(0.6)	-
Interest Accrued on Trade Finance Loans	2.7	2.7
Subtotal	<b>2.1</b>	<b>2.7</b>
Fees Receivable on Trade Finance Guarantees	0.9	3.2
Fees Accrued on Trade Finance Guarantees	1.3	-
Subtotal	<b>2.2</b>	<b>3.2</b>
Interest Accrued on Deposit Accounts	0.3	0.1
Foreign Exchange Forwards and Options	10.7	4.3
Other Receivables	0.3	1.4
<b>Total</b>	<b>686.9</b>	<b>715.4</b>

Member Countries' Contributions Receivables are non-interest bearing. As disclosed in Note 12, they represent amounts due from member countries on called contributions. In 2013, OFID started to receive contributions corresponding to the 4th replenishment. However, two member countries are showing outstanding balances from previous pledged contributions: i.e. USD 0.3 from Gabon and USD 197.4 from Iran.

## NOTE 7 – PUBLIC SECTOR LOANS

The public sector loans outstanding at December 31, 2016 and 2015 are presented in the following table:

**Table 7.1: Public Sector Loans Outstanding**

	<b>2016</b>	<b>2015</b>
Disbursements	8,021.6	7,557.6
Repayments*	(4,672.8)	(4,411.6)
<b>Total</b>	<b>3,348.7</b>	<b>3,146.1</b>

\* Including Repayment Adjustment.

Write-off resulted from HIPC restructuring of principal due and extension of loan maturities granted to a partner country on an exceptional basis.

As stated in Note 2, the Ministerial Council approved a provisioning policy for Public Sector Loans effective from January 1, 2006. The policy reflects OFID's own experience of each country's record of arrears and defaults, an internal rating scale classifies countries into five categories based on their debt servicing record. The movement in the accumulated provision for loan impairment at December 31, 2016 and 2015 is as follows:

**Table 7.2: Provision for Public Sector Loans**

	<b>2016</b>	<b>2015</b>
Opening Balance	128.2	142.0
Write-off in the year	-	-
Charge for the year	11.2	(13.8)
<b>Closing Balance</b>	<b>139.4</b>	<b>128.2</b>

Principal repayments and interest and service charges receivable overdue by six months or more at December 31, 2016 and 2015, are presented in the following:

**Table 7.3: Overdue Amounts (Not Impaired) from Public Sector Loans**

	<b>2016</b>	<b>2015</b>
Principal Repayments	109.3	95.6
Interest and Service Charges	31.7	27.3
<b>Total</b>	<b>141.0</b>	<b>122.9</b>

The overdue amounts by regions as of December 31, 2016 and 2015 were as follows:

**Table 7.4: Overdue Amounts (Not Impaired) by Region**

	<b>Total Overdue Principal Outstanding</b>	<b>Overdue by six months or more</b>		
		<b>Principal Repayments</b>	<b>Interest and Service Charges</b>	<b>Total</b>
<b>At December 31, 2016</b>				
Africa	63.3	51.7	11.2	62.9
Asia	62.4	57.6	20.3	77.9
Latin America and Caribbean	0.2	-	0.2	0.2
<b>Total</b>	<b>125.9</b>	<b>109.3</b>	<b>31.7</b>	<b>141.0</b>
<b>At December 31, 2015</b>				
Africa	62.0	43.7	9.5	53.1
Asia	61.1	51.9	17.3	69.1
Latin America and Caribbean	-	-	0.6	0.6
<b>Total</b>	<b>123.1</b>	<b>95.6</b>	<b>27.4</b>	<b>122.9</b>

## NOTE 8 – PRIVATE SECTOR FACILITY (PSF) LOANS

The statement of Private Sector Loans disbursed and outstanding at December 31, 2016 and 2015 is presented below:

**Table 8.1: Private Sector Loans Outstanding**

	<b>2016</b>	<b>2015</b>
Disbursements	1,533.8	1,397.1
Repayments*	(732.6)	(624.4)
<b>Total</b>	<b>801.2</b>	<b>772.7</b>

\* Including Repayment Adjustment.

Private Sector Loans may include embedded convertibility options. Due to immateriality of the existing options as of December 31, 2016 and 2015; they are not accounted separately in this financial report.

As stated in Note 2, the provisioning policy for the Private Sector Facility was approved by the Governing Board in March 2000. The cumulative provision for impairment as of December 31, 2016 and 2015 is presented below:

**Table 8.2: Provisions for Private Sector Loans**

	<b>2016</b>	<b>2015</b>
Opening Balance	56.8	48.6
Charge for the Year	12.4	11.5
Loans written-off	-	(3.3)
<b>Closing Balance</b>	<b>69.3</b>	<b>56.8</b>

Principal repayments and interest and service charges receivable overdue by six months or more at December 31, 2016 and 2015, are presented in the following:

**Table 8.3: Overdue Amounts (Not Impaired) from Private Sector Loans**

	<b>2016</b>	<b>2015</b>
Principal Repayments	31.2	26.7
Interest and Charges	7.7	5.8
<b>Total</b>	<b>38.9</b>	<b>32.5</b>

The overdue amounts by regions as of December 31, 2016 and 2015 were as follows:

**Table 8.4: Overdue Amounts (Not Impaired) by Region**

	Total Overdue Principal Outstanding	Overdue by six months or more		
		Principal Repayments	Interest and Service Charges	Total
<b>At December 31, 2016</b>				
Africa	9.4	7.5	4.5	12.0
Asia	28.3	22.5	2.9	25.4
Latin America and Caribbean	1.5	1.2	0.3	1.5
<b>Total</b>	<b>39.2</b>	<b>31.2</b>	<b>7.7</b>	<b>38.9</b>
<b>At December 31, 2015</b>				
Africa	8.3	5.9	3.8	9.7
Asia	23.1	20.8	2.0	22.8
Latin America and Caribbean	1.9	-	-	-
<b>Total</b>	<b>33.2</b>	<b>26.7</b>	<b>5.8</b>	<b>32.5</b>

## NOTE 9 – TRADE FINANCE FACILITY (TFF) LOANS AND GUARANTEES

As of December 31, 2016 and 2015, the outstanding TFF loans comprised:

**Table 9.1: Trade Finance Facility Loans Outstanding**

	2016	2015
Disbursements	2,427.1	2,243.4
Repayments*	(2,065.7)	(1,728.5)
<b>Total</b>	<b>361.4</b>	<b>514.9</b>

\* Including Repayment Adjustment.

As part of the TFF, OFID signed risk participation agreements with several financial institutions amounting to USD 1,244 as of December 31, 2016. Actual exposure from these guarantee contracts amounted to USD 503 as of that date. In accordance with the accounting policy disclosed in Note 2, these amounts have not been recognized in these financial statements.

As of December 31, 2016 and 2015, the movement in TFF provision for impairment was as follows:

**Table 9.2.A: Provision for Trade Finance Loans**

	2016	2015
Opening Balance	5.5	4.6
Write-off in the year	-	-
Charge for the Year	18.9	1.0
<b>Closing Balance</b>	<b>24.4</b>	<b>5.5</b>

**Table 9.2.B: Provision for Trade Finance Guarantees**

	<b>2016</b>	<b>2015</b>
Opening Balance	5.4	4.4
Write-off in the year	-	-
Charge for the Year	0.9	1.0
<b>Closing Balance</b>	<b>6.4</b>	<b>5.4</b>

Principal repayments and interest and fees receivable overdue by six months or more at December 31, 2016 and 2015, are presented in the following:

**Table 9.3: Overdue Amounts (Not Impaired) from Trade Finance Loans**

	<b>2016</b>	<b>2015</b>
Principal Repayments	17.2	-
Interest and Charges	0.8	-
	<b>18.0</b>	<b>-</b>

The overdue amounts by regions as of December 31, 2016 and 2015 were as follows:

**Table 9.4: Overdue Amounts (Not Impaired) by Region**

	<b>Total Overdue Principal Outstanding</b>	<b>Overdue by six months or more</b>		
		<b>Principal Repayments</b>	<b>Interest and Service Charges</b>	<b>Total</b>
<b>At December 31, 2016</b>				
Africa	28.5	5.8	0.8	6.6
Asia	6.7	6.7	-	6.7
Latin America and Caribbean	4.7	4.7	-	4.7
<b>Total</b>	<b>39.9</b>	<b>17.2</b>	<b>0.8</b>	<b>18.0</b>
<b>At December 31, 2015</b>				
Africa	3.3	-	-	-
Asia	-	-	-	-
Latin America and Caribbean	-	-	-	-
<b>Total</b>	<b>3.3</b>	<b>-</b>	<b>-</b>	<b>-</b>

## NOTE 10 – EQUITY INVESTMENTS

The following table shows the movement in equity investments during the years ended December 31, 2016 and 2015.

**Table 10.1: Equity Investments Outstanding and Fair Value Adjustment**

	<b>2016</b>	<b>2015</b>
<b>Opening Balance at Cost</b>	<b>134.8</b>	<b>110.3</b>
Purchases during the year	15.5	30.1
Reclassified as Disbursement Refund (from Disposals)	(6.6)	-
Net change in Purchases	8.9	30.1
Disposals during the year	(2.9)	(5.5)
Disposals Reclassified (as Disbursement Refund)	6.6	-
Net change in Disposals	3.7	(5.5)
<b>Closing Balance at Cost</b>	<b>147.4</b>	<b>134.8</b>
Fair Value adjustment	(27.4)	(24.8)
<b>Closing Balance at Fair Value</b>	<b>119.9</b>	<b>110.1</b>

As stated in Note 2, Equity investments are presented at Fair Value. A reclassification from disposals to disbursement refund in the amount of USD 6.6 was completed in 2016 to account for equalizations that have taken place in the equity investment funds as a result of the admission of new investors.

The following table reconciles income from equity investments as reflected in the income statements for the years ended December 31, 2016 and 2015.

**Table 10.2: Income/(Loss) from Private Sector Equity Investments**

	<b>2016</b>	<b>2015</b>
Dividend Income	1.7	2.3
Other Income	-	-
<b>Total Income/(Loss)</b>	<b>1.7</b>	<b>2.3</b>

## NOTE 11 – PROPERTY AND EQUIPMENT

As stated in Note 2, in accordance to IAS 16, Property is recognized at fair value according to OFID's Fixed Assets Policy using the revaluation method based on independent appraisals and carried at a revalued amount for property such as freehold land and buildings; any difference in value as a result of a revaluation is reflected in Other Comprehensive Income (OCI) under the heading of revaluation surplus.

The net book value of property and equipment as of December 31, 2016 and 2015 are presented as follows:

**Table 11.1: Property and Equipment**

<b>For the Year 2015</b>	<b>Property</b>	<b>Equipment</b>	<b>Total</b>
<b>Cost:</b>			
Opening Balance	17.9	1.5	19.4
Additions during the year	-	0.2	0.2
Disposals during the year	-	-	-
Closing Balance	<u>17.9</u>	<u>1.6</u>	<u>19.6</u>
<b>Accumulated Depreciation:</b>			
Opening Balance	11.8	1.3	13.1
Depreciation during the year	2.0	0.2	2.2
Write-up during the year	-	-	-
Closing Balance	<u>13.8</u>	<u>1.4</u>	<u>15.3</u>
<b>Net Closing Balance at Cost</b>	<b><u>4.1</u></b>	<b><u>0.2</u></b>	<b><u>4.3</u></b>
Revaluation Gain/(Loss)	86.2	-	86.2
<b>Closing Balance at Fair Value</b>	<b><u>90.3</u></b>	<b><u>0.2</u></b>	<b><u>90.5</u></b>
<b>For the Year 2016</b>			
<b>Cost:</b>			
Opening Balance	17.9	1.6	19.6
Additions during the year	-	0.1	0.1
Disposals during the year	-	(0.0)	(0.0)
Closing Balance	<u>17.9</u>	<u>1.7</u>	<u>19.7</u>
<b>Accumulated Depreciation:</b>			
Opening Balance	13.8	1.4	15.3
Depreciation during the year	2.0	0.2	2.2
Write-up during the year	-	(0.0)	(0.0)
Closing Balance	<u>15.8</u>	<u>1.6</u>	<u>17.4</u>
<b>Net Closing Balance at Cost</b>	<b><u>2.1</u></b>	<b><u>0.1</u></b>	<b><u>2.2</u></b>
Revaluation Gain/(Loss)	86.2	-	86.2
<b>Closing Balance at Fair Value</b>	<b><u>88.3</u></b>	<b><u>0.1</u></b>	<b><u>88.4</u></b>

The revaluation was performed, as of valuation date February 24, 2013, by an independent appraiser applying valuation methods that included the real value, income and market comparative approach. The revaluation will be repeated every five years, as well as whenever there is a major change in the real estate market conditions.



## NOTE 12 – MEMBER COUNTRY CONTRIBUTIONS

### Contributions Called

Contributions Called at December 31, 2016 and 2015 consisted of the following:

**Table 12.1: Status of Member Country Contributions**

	<b>2016</b>	<b>2015</b>
Initial contributions	391.5	391.5
First replenishment	751.5	751.5
Second replenishment	655.5	655.5
Third replenishment	664.7	664.7
Fourth replenishment	998.4	998.4
<b>Total Pledged</b>	<b>3,461.5</b>	<b>3,461.5</b>
Total Uncalled	(399.4)	(399.4)
<b>Total Called</b>	<b>3,062.2</b>	<b>3,062.2</b>
Capitalization	1,200.0	1,200.0
<b>Total Member Country Contribution</b>	<b>4,262.2</b>	<b>4,262.2</b>
Total Unpaid	(638.9)	(677.0)
<b>Net Member Country Contribution</b>	<b>3,623.3</b>	<b>3,585.2</b>

On June 13, 2013, the Ministerial Council [by virtue of MC Decision No. 5 (XXXIV)] approved the restructuring of the reserve accounts whereby USD 1,200 of the reserve accounts were capitalized.

**Table 12.2: Status of Member Country Contributions as at December 31, 2016**

Member Country	Contributions					Percentage of Total Contributions	
	Pledged	Called	Called			Pledged	Paid
			Paid	In Arrears	Future Dues		
Algeria	105.6	93.4	81.3	0.0	12.2	3.05%	3.35%
Ecuador	7.2	6.4	5.5	0.0	0.8	0.21%	0.23%
Gabon	3.8	3.8	3.5	0.3	0.0	0.11%	0.14%
Indonesia	13.1	11.6	9.8	0.2	1.5	0.38%	0.41%
Iran	529.4	468.3	179.1	228.0	61.1	15.30%	7.39%
Iraq	154.8	136.9	119.1	0.0	17.9	4.47%	4.91%
Kuwait	380.2	336.2	292.3	0.0	43.9	10.98%	12.06%
Libya	211.0	186.6	153.2	9.2	24.3	6.10%	6.32%
Nigeria	249.8	221.0	190.2	2.0	28.8	7.22%	7.85%
Qatar	94.9	83.9	73.0	0.0	11.0	2.74%	3.01%
S. Arabia	1,055.7	933.7	811.8	0.0	121.9	30.50%	33.50%
U.A.E.	174.2	154.1	134.0	0.0	20.1	5.03%	5.53%
Venezuela	481.8	426.2	370.6	0.0	55.6	13.92%	15.29%
<b>Total</b>	<b>3,461.5</b>	<b>3,062.2</b>	<b>2,423.3</b>	<b>239.6</b>	<b>399.2</b>	<b>100%</b>	<b>100%</b>

## NOTE 13 – GRANTS

The status of the grant programs as of December 31, 2016 and 2015 are presented as follows:

**Table 13.1: Status of Grant Programs**

	<b>2016</b>	<b>2015</b>
<b>Research Grants</b>		
Uncommitted Allocation	0.1	(1.1)
Committed Allocation	24.5	23.9
<b>Total Allocation</b>	<b>24.6</b>	<b>22.8</b>
Disbursed	23.1	22.6
Undisbursed	1.5	0.2
<b>HIV/AIDS Grants</b>		
Uncommitted Allocation	2.3	2.2
Committed Allocation	89.4	88.5
<b>Total Allocation</b>	<b>91.7</b>	<b>90.7</b>
Disbursed	87.0	85.2
Undisbursed	4.7	5.5
<b>Palestine Grants</b>		
Uncommitted Allocation	(6.8)	(6.7)
Committed Allocation	119.4	116.7
<b>Total Allocation</b>	<b>112.6</b>	<b>110.0</b>
Disbursed	114.4	109.5
Undisbursed	(1.8)	0.5
<b>Food Aid Grants</b>		
Uncommitted Allocation	-	-
Committed Allocation	20.0	20.0
<b>Total Allocation</b>	<b>20.0</b>	<b>20.0</b>
Disbursed	20.0	20.0
Undisbursed	-	-
<b>Emergency Grants</b>		
Uncommitted Allocation	(46.7)	2.1
Committed Allocation	74.0	23.8
<b>Total Allocation</b>	<b>27.3</b>	<b>25.9</b>
Disbursed	73.8	23.8
Undisbursed	(46.5)	2.1
<b>Technical Assistance Grants</b>		
Uncommitted Allocation	59.0	8.8
Committed Allocation	166.4	214.1
<b>Total Allocation</b>	<b>225.4</b>	<b>222.9</b>
Disbursed	160.0	203.0
Undisbursed	65.4	19.9

<b>Energy Poverty Grants</b>		
Uncommitted Allocation	(0.3)	(0.7)
Committed Allocation	20.7	19.2
<b>Total Allocation</b>	<b>20.4</b>	<b>18.5</b>
Disbursed	14.0	10.9
Undisbursed	6.4	7.6
<b>Common Fund Commodity Grants</b>		
Uncommitted Allocation	4.3	3.8
Committed Allocation	79.3	79.8
<b>Total Allocation</b>	<b>83.6</b>	<b>83.6</b>
Disbursed	44.1	44.1
Undisbursed	39.5	39.5
<b>Project Preparation Facility Grants</b>		
Uncommitted Allocation	0.5	0.5
Committed Allocation	-	-
<b>Total Allocation</b>	<b>0.5</b>	<b>0.5</b>
Disbursed	-	-
Undisbursed	0.5	0.5
<b>Special Contribution to IFAD</b>		
Uncommitted Allocation	-	-
Committed Allocation	20.0	20.0
<b>Total Allocation</b>	<b>20.0</b>	<b>20.0</b>
Disbursed	20.0	20.0
Undisbursed	-	-
<b>Total of Grant Programs</b>		
Total Grants Uncommitted Allocation	12.2	8.9
Total Grants Committed Allocation	613.7	606.0
<b>Total Grants Allocation</b>	<b>625.9</b>	<b>614.9</b>
Total Grants Disbursed	556.3	539.1
Total Grants Undisbursed	69.6	75.8

### **Common Fund for Commodities (CFC) Grant**

On January 30, 1981 the Ministerial Council [Decision No.4 (S-1)] approved a grant of USD 83.6 to CFC to be used in such a manner and on such dates as OFID and CFC may agree upon, the assistance extended through the CFC is not part of the OFID yearly grant allocation. The CFC grant is comprised of:

- (i) USD 37.2 which was allocated to the First Account to meet the respective subscription of 35 Least Developed Countries to CFC capital; and
- (ii) USD 46.4 which was allocated to the Second Account to finance commodity-related measures.

Disbursements under the first and second accounts, at December 31, 2016, were USD 14.9 and USD 29.3 respectively.

## NOTE 14 – INCOME FROM LOANS AND GUARANTEES

Income, comprised of interest and fees, from loans and guarantees for the years ended December 31, 2016 and 2015 consisted of the following:

**Table 14.1: Income from Loans and Guarantees**

	<b>2016</b>	<b>2015</b>
Income from:		
Public Sector Loans	94.5	85.3
Private Sector Loans	39.6	35.4
Trade Finance Loans	19.5	16.1
Trade Finance Guarantees	2.6	4.2
<b>Total</b>	<b>156.2</b>	<b>140.9</b>

## NOTE 15 – INCOME FROM TREASURY

Income from treasury investments and deposit accounts for the years ended December 31, 2016 and 2015 consisted of the following:

**Table 15.1: Income from Treasury**

	<b>2016</b>	<b>2015</b>
<b>From Liquid Investment Portfolio</b>		
Interest on Current and Deposit Accounts	1.5	(1.5)
<b>Sub-total</b>	<b>1.5</b>	<b>(1.5)</b>
<b>From Treasury Investments</b>		
Net Gain/(Loss) from Securities Lending	0.1	0.1
Net Gain/(Loss) from Fixed Interest Portfolio	67.0	(38.3)
Net Gain/(Loss) from Equity Portfolio	38.9	(20.0)
Net Gain/(Loss) from Hedge Fund Portfolio	3.9	3.7
<b>Sub-total</b>	<b>109.8</b>	<b>(54.5)</b>
<b>Total</b>	<b>111.3</b>	<b>(56.0)</b>

## NOTE 16 – ADMINISTRATIVE EXPENSES

The statement of administrative expenses for the years ended December 31, 2016 and 2015 is presented below:

**Table 16.1: Administrative Expenses**

	Actual			
	2016		2015	
	EUR	USD	EUR	USD
Chapter 01				
Ministerial Council	0.2	0.2	0.2	0.2
Chapter 02				
Governing Board	1.0	1.1	0.9	1.0
Chapter 03				
Staff Salaries and Other Benefits	29.5	32.5	29.1	32.4
Chapter 04				
Recurrent Operational Expenses	6.9	7.6	7.2	7.8
Chapter 05				
Non-recurrent Expenses	0.5	0.5	0.7	0.6
Chapter 06				
Sundry and Contingencies	1.6	1.6	0.1	0.1
<b>Total</b>	<b>39.7</b>	<b>43.6</b>	<b>38.2</b>	<b>42.1</b>

In general, actual expenses were within the respective budget allocations as approved by the Governing Board.

## NOTE 17 – RESERVES

### General Reserve

General reserve is cumulative net income since the inception of OFID up to the reporting date minus any transfer to the Reserve for Grants.

On June 13, 2013, the Ministerial Council [by virtue of MC Decision No. 5 (XXXIV)] approved the restructuring of the reserve accounts whereby (i) all reserve accounts created for keeping the risk limits were merged into the general reserve account, (ii) USD 1,200 of the reserve accounts were capitalized, (iii) the balance of reserves were allocated into two reserves accounts, namely General Reserve and Reserve for Grants and (iv) other reserves account for Other Comprehensive Income was created. Consequently, the balance of the former Reserve for Private Sector Facility, HIPC, Trade Finance Facility and Blend Facility were merged into the General Reserve account.

### Reserve for Grant

As stated in Note 2 above, the Agreement Establishing OFID empowers OFID to provide grants in support of development projects to eligible beneficiaries as well as emergency aid to partner and OFID member countries. The Reserve for Grants

includes the cumulative grant allocations. It should be noted that the reallocation of grants from member countries contribution according to The Ministerial Council decision taken on June 13, 2013 [MD Decision No. 5 (XXXIV)] does not impact the cumulative amount allocated to grants. The following table presents the status of the Reserve for Grants as of December 31, 2016 and 2015:

**Table 17.1: Reserve for Grants**

	<b>2016</b>	<b>2015</b>
Total Uncommitted Allocation	12.2	8.9
Total Committed Allocation	613.7	606.0
<b>Total Allocated</b>	<b>625.9</b>	<b>614.9</b>
Total Disbursed	556.3	539.1
Total Undisbursed	69.6	75.8

## Other Reserves

Other Reserve comprises of (i) gains/loss due to Fair Value adjustment on Equity Investment as required by IFRS 9; (ii) actuarial gains/losses on Post-Employment Benefits according to IAS 19; and (iii) revaluation gains/loss on Property based on IAS 16.

The following table presents the status of the Other Reserve as of December 31, 2016 and 2015:

**Table 17.2: Reconciliation of Other Reserves**

	IAS 16 Revaluation Reserve	IAS 19 Remeasure- ments	IFRS 9 Reserve for Equity Investment	Total Other Reserves
<b>Balance January 1, 2015</b>	<b>82.5</b>	<b>(77.5)</b>	<b>(7.2)</b>	<b>(2.3)</b>
Fair Value Adjustment Equity Reserves	-	-	(17.6)	(17.6)
IAS 19 Remeasurement	-	20.4	-	20.4
Depreciation on Property	(1.8)	-	-	(1.8)
<b>Balance December 31, 2015</b>	<b>80.7</b>	<b>(57.2)</b>	<b>(24.8)</b>	<b>(1.3)</b>
<b>Balance January 1, 2016</b>	<b>80.7</b>	<b>(57.2)</b>	<b>(24.8)</b>	<b>(1.3)</b>
Fair Value Adjustment Equity Reserves	-	-	(2.7)	(2.7)
IAS 19 Remeasurement	-	(9.3)	-	(9.3)
Dissolution of OCI FV on Property	(1.8)	-	-	(1.8)
<b>Balance December 31, 2016</b>	<b>78.8</b>	<b>(66.5)</b>	<b>(27.4)</b>	<b>(15.2)</b>

## NOTE 18 – PROVISION FOR IMPAIRMENT

OFID's Provisioning Policies were approved by the Ministerial Council and Governing Board for the Public Sector and Private Sector loans in the years 2005 and 2000 respectively. Provisions are calculated based on credit risk assessment and status of arrears on each window of operations.

A summary of provision for impairment on Public Sector Loans, Private Sector Loans and Trade Finance Facilities (Loans and Guaranties) as of December 31, 2016 and 2015 are presented in the following table:

**Table 18.1: Changes in Provisions**

Provisions Charged/(Reduced) in the Year	Note	2016	2015
Public Sector Loans	7	11.2	(13.8)
Private Sector Loans	8	12.4	11.5
Trade Finance Loans	9	18.9	1.0
Trade Finance Guarantees	9	0.9	1.0
<b>Total</b>		<b>43.4</b>	<b>(0.3)</b>

## NOTE 19 – POST EMPLOYMENT BENEFITS

The following table provides a summary of Post-Employment Benefit Liabilities recognized in the balance sheet as of December 31, 2016 and 2015:

**Table 19.1: OFID's Post-Employment Benefits Liabilities**

	2016	2015
Staff Retirement Plan (SRP)	78.4	58.6
Medical Benefit Plan (MBP)	53.6	52.7
Other Long-Term Employee Benefits (OLTEB)	21.1	20.6
<b>Total</b>	<b>153.1</b>	<b>131.9</b>

OFID's Comprehensive gain/(loss) from Post-Employment Benefits for the years ended 2016 and 2015 consisted of the following:

**Table 19.2: OFID's Gain/(Loss) on Post Employment Benefits**

	2016	2015
<b>Net Gain/(Loss) recognised in Income Statement</b>		
Staff Retirement Plan (SRP)	(6.7)	(6.6)
Medical Benefit Plan (MBP)	(4.4)	(4.3)
Other Long-Term Employee Benefits (OLTEB)	(3.0)	(2.3)
<b>Total Net Gain/(Loss) recognised in Income Statement</b>	<b>(14.1)</b>	<b>(13.2)</b>
<b>Gain/(Loss) recognised in OCI</b>		
Staff Retirement Plan (SRP)	(14.7)	6.8
Medical Benefit Plan (MBP)	2.0	(0.8)
Other Long-Term Employee Benefits (OLTEB)	(0.4)	(0.3)
Related Currency Exchange Gain/(Loss)	3.7	14.7
<b>Total Gain/(Loss) recognised in OCI</b>	<b>(9.4)</b>	<b>20.4</b>
<b>Total Comprehensive Gain/(Loss)</b>	<b>(23.5)</b>	<b>7.1</b>

As stated in Note 2, in accordance with IAS 19 amendment *Employee Benefits*, actuarial gains and losses are to be recognized immediately in Other Comprehensive Income.

Although Employee Benefits, as a defined benefit plans, impose risk on OFID, the materiality of the scheme relative to OFID's total assets avoids any entity-specific, plan-specific and/or significant concentration risk. A funding report provided by an independent actuarial includes sensitivity analysis for significant actuary assumptions, such as the discount rate and expected return on assets.

The value of the liabilities at the reporting date is affected by changes in the financial assumption, especially to the discount rate, which is linked to yields on AA-rated corporate bonds. The impact of the IAS 19 on the valuation of the liabilities has deteriorated at the end of the financial year 2016, due to the decline of interest rates in the Euro zone, which ultimately affected the yield curve of AA-rated corporate bonds used as discount rate.

### **Staff Retirement Plan (SRP)**

The Staff Retirement Plan (SRP) was established by the Governing Board Decision No. 1 (LXXXI) on December 2, 1997 and became effective on January 1, 1998. SRP is a defined contributory benefits pension scheme established to provide retirement, death, disability and related benefits to OFID non-local staff members. Local employees are covered by the social insurance scheme of the Host Country to which OFID contributes at the statutory rates on behalf of its local employees.

Since OFID is an international organization, its SRP is not subject to a specific country's pension fund legislation and supervision of control authorities. Nevertheless, there is a funding policy in place in order to ensure that at least 75% of the termination liability is covered by the plan assets.

SRP is funded by contributions of OFID and the participating staff members. Regular contributions of staff members and OFID into the SRP were initially set at 9.0% and 19.5% respectively of staff salaries. By virtue of Decision No. 22 (CXII) dated September 20, 2005 the Governing Board approved an increase of 1.8% in the employer's contribution from 19.5% to 21.3% with effect from January 1, 2006. OFID contributions for the year ended December 31, 2016 and 2015 amounted to USD 2.3 (EUR 2.2) and USD 2.4 (EUR 2.2) respectively.

The contributions by SRP participants and OFID are held in an investment portfolio comprised of equity (72.3%) and bonds (27.7%). These assets are segregated from assets and income of OFID and can only be used for the benefit of the plan participants and their beneficiaries. The cost of administering the Plan, including fees paid to the actuary and investment managers are met by OFID.

The overall responsibility for setting rules, policies and procedures for the administration of SRP is vested in the Pension Committee comprising the Chairman of the Governing Board, the Director General and staff/retirees representatives. The responsibility for administering the Plan rules, policies and



procedures is vested in the Pension Administration Committee which consists of OFID's management and staff representatives.

For timely preparation and presentation of the financial statements, it was decided that as of the financial year end, the annual valuation date of SRP was changed to November 30. There is no material impact resulting from the change of the valuation date. Therefore, the November 30, 2016 and November 30, 2015 are considered to be the year-end valuation.

The following are the key assumptions applied in determining the Post-Employment Benefit Obligations of SRP November 30, 2016 and 2015.

**Table 19.3: Key Actuarial and Financial Assumptions (SRP)**

	<b>2016</b>	<b>2015</b>
<b>To Determine the Defined Benefit Obligation for the year end:</b>		
Discount rate	1.85%	2.45%
Underlying consumer price inflation	1.75%	2.00%
Rate of future compensation increases	1.75% + scale	2% + scale
Rate of pension increases	1.75%	2.00%
	<b>2016</b>	<b>2015</b>
<b>To Determine the Defined Benefit Cost for the beginning of the year:</b>		
Discount rate	2.45%	2.40%
Underlying consumer price inflation	2.00%	2.00%
Rate of future compensation increases	2% + scale	2% + scale
Rate of pension increases	2.00%	2.00%

As of December 31, 2016 and 2015, OFID's liability to SRP amounted to USD 78.4 and USD 58.6 respectively. The composition of these amounts which have been recognized in the balance sheet is presented in the following table:

**Table 19.4: Net Defined Benefit Recognized (SRP)**

	2016		2015	
	EUR	USD	EUR	USD
<b>Fair value of Plan assets at beginning of the year</b>	<b>59.1</b>	<b>64.1</b>	<b>51.6</b>	<b>62.5</b>
Employer contribution	2.2	2.3	2.2	2.4
Employee contributions	0.9	1.0	0.9	1.0
Net benefit paid	(2.9)	(3.1)	(2.6)	(2.8)
Interest Income on Plan assets	1.5	1.5	1.3	1.4
Return on Plan assets (other than Interest Income)	(1.5)	(1.6)	5.7	6.2
Currency valuation Gain/(Loss)	-	(1.8)	-	(6.5)
<b>Fair value of Plan assets at end of the year</b>	<b>59.3</b>	<b>62.6</b>	<b>59.1</b>	<b>64.1</b>
<b>Benefit Obligations at beginning of the year</b>	<b>113.1</b>	<b>122.7</b>	<b>105.7</b>	<b>128.1</b>
Net Current Service Cost	7.3	7.7	7.1	7.7
Interest Cost on DBO	2.7	2.9	2.5	2.7
Employee Contributions	0.9	1.0	0.9	1.0
Net Benefits Paid	(2.9)	(3.1)	(2.6)	(2.8)
(Gain)/Loss due to Experience	(0.4)	(0.5)	0.6	0.7
(Gain)/Loss due to Demographic Assumption Changes	2.5	2.7	-	-
(Gain)/Loss due to Financial Assumption Changes	10.4	10.9	(1.2)	(1.3)
Currency valuation Gain/(Loss)	-	(3.4)	-	(13.4)
<b>Benefit Obligations at the end of the year</b>	<b>133.7</b>	<b>141.0</b>	<b>113.1</b>	<b>122.7</b>
<b>Net Defined Benefit Asset/(Liability) Recognized</b>	<b>(74.4)</b>	<b>(78.4)</b>	<b>(54.0)</b>	<b>(58.6)</b>

The gains and losses to the Net Post-Employment Benefit (Staff Retirement Plan) are recognized in the statement of Income and Expenses as well as in the Other Comprehensive Income (OCI), for the years ended December 31, 2016 and 2015 are summarized as follows:

**Table 19.5: Reconciliation of Gains and Losses to the Net Defined Benefits (SRP)**

	2016		2015	
	EUR	USD	EUR	USD
<b>Net Defined Benefit Asset/(Liability) at beginning of the year</b>	<b>(54.0)</b>	<b>(58.6)</b>	<b>(54.2)</b>	<b>(65.6)</b>
Total Gain/(Loss) recognised in Income Statement	(6.4)	(6.7)	(6.1)	(6.6)
Remeasurement Gain/(Loss) recognised in OCI	(14.0)	(14.7)	6.2	6.8
Exchange rate Gain/(Loss) recognised in OCI	-	1.6	-	6.8
Total Gain/(Loss) recognised in OCI	(14.0)	(13.1)	6.2	13.6
Total recognised Gain/(Loss)	(20.3)	(19.8)	0.1	7.0
<b>Net Defined Benefit Asset/(Liability)</b>	<b>(74.4)</b>	<b>(78.4)</b>	<b>(54.0)</b>	<b>(58.6)</b>

### Medical Benefits Plan (MBP)

The Governing Board Decision No. 1 (LXXXI) of December 2, 1997 set up a full-fledged medical scheme designed to benefit eligible non-local staff members and their dependants upon retirement. The purpose of MBP is to finance the share of OFID in the medical insurance costs of eligible retirees.

MBP which became effective on January 1, 1998, is financed by contributions from OFID and its retirees. Effective from 2003, the annual OFID contribution (currently EUR 150 thousand) is provided for as a separate item in the Administrative Budget. The contributions are invested in assets which are administered separately from the regular assets of OFID. The investments comprise of equity (72.3%) and bonds (27.7%).

The Plan is subject to actuarial valuation every year, using the *Projected Unit Credit* method.

For timely preparation and presentation of the financial statements, it was decided that as of the financial year end, the annual valuation date of MBP was changed to November 30. There is no material impact resulting from the change of the valuation date. Therefore, the November 30, 2016 and November 30, 2015 are considered to be the year-end valuation.

**Table 19.6: Key Actuarial and Financial Assumptions (MBP)**

	<b>2016</b>	<b>2015</b>
<b>To Determine the Defined Benefit Obligation for the year end:</b>		
Discount rate	1.90%	2.50%
Medical Trend Rate	4.00%	5.00%
	<b>2016</b>	<b>2015</b>
<b>To Determine the Defined Benefit Cost for the beginning of the year:</b>		
Discount rate	2.50%	2.45%
Medical Trend Rate	5.00%	5.00%

As of December 31, 2016 and 2015, OFID's liability to MBP amounted to USD 53.6 and USD 52.7 respectively. The composition of these amounts which have been recognized in the balance sheet is presented in the following table:

**Table 19.7: Net Defined Benefit Recognized (MBP)**

	2016		2015	
	EUR	USD	EUR	USD
<b>Fair value of Plan assets at beginning of the year</b>	<b>2.3</b>	<b>2.5</b>	<b>2.1</b>	<b>2.5</b>
Employer contribution	-	-	0.2	0.2
Employees contributions	0.1	0.1	0.1	0.1
Net benefit paid	(0.4)	(0.4)	(0.3)	(0.4)
Interest Income on Plan assets	0.1	0.1	0.1	0.1
Return on Plan assets (other than Interest Income)	(0.1)	(0.1)	0.2	0.2
Currency valuation Gain/(Loss)	-	(0.1)	-	(0.3)
<b>Fair value of Plan assets at end of the year</b>	<b>2.0</b>	<b>2.1</b>	<b>2.3</b>	<b>2.5</b>
<b>Benefit Obligations at beginning of the year</b>	<b>50.9</b>	<b>55.2</b>	<b>46.0</b>	<b>55.7</b>
Net Current Service Cost	2.9	3.1	3.0	3.3
Interest Cost on DBO	1.3	1.3	1.1	1.2
Employee Contributions	0.1	0.1	0.1	0.1
Net Benefits Paid	(0.4)	(0.4)	(0.3)	(0.4)
(Gain)/Loss due to Experience	0.6	0.7	1.6	1.7
(Gain)/Loss due to Assumption Changes	(2.6)	(2.7)	(0.6)	(0.6)
Currency valuation Gain/(Loss)	-	(1.5)	-	(5.8)
<b>Benefit Obligations at the end of the Year</b>	<b>52.8</b>	<b>55.7</b>	<b>50.9</b>	<b>55.2</b>
<b>Net Defined Benefit Asset/(Liability) Recognized</b>	<b>(50.8)</b>	<b>(53.6)</b>	<b>(48.6)</b>	<b>(52.7)</b>

The gains and losses to the Net Post-Employment Benefit (Medical Benefit Plan) are recognized in the statement of Income and Expenses as well as in the Other Comprehensive Income (OCI), for the years ended December 31, 2016 and 2015 are analyzed as follows:

**Table 19.8: Reconciliation of Gains and Losses to the Net Defined Benefits (MBP)**

	2016		2015	
	EUR	USD	EUR	USD
<b>Net Defined Benefit Asset/(Liability) at beginning of the year</b>	<b>(48.6)</b>	<b>(52.7)</b>	<b>(43.9)</b>	<b>(53.1)</b>
Total Gain/(Loss) recognised in Income Statement	(4.1)	(4.4)	(3.9)	(4.3)
Remeasurement Gain/(Loss) recognised in OCI	1.9	2.0	(0.8)	(0.8)
Exchange rate Gain/(Loss) recognised in OCI	-	1.5	-	5.5
Total Gain/(Loss) recognised in OCI	1.9	3.5	(0.8)	4.7
Total recognised Gain/(Loss)	(2.2)	(0.9)	(4.7)	0.4
<b>Net Defined Benefit Asset/(Liability)</b>	<b>(50.8)</b>	<b>(53.6)</b>	<b>(48.6)</b>	<b>(52.7)</b>

### Other Long-term Employee Benefits

The purpose of Other Long-Term Employee Benefits (OLTEB) is to provide termination benefits including annual leave compensation; housing and family allowances for leave compensation; relocation grant and removal expenses to eligible employees. The provision for the unfunded OLTEB increased to USD 21.1

(2015: USD 20.6) based on the actuarial valuation carried out as of November 30, 2016.

Key actuarial assumptions used in determining the Defined Benefit Obligation at November 30, 2016 and 2015 are:

**Table 19.9: Key Actuarial and Financial Assumptions (OLTEB)**

	<b>2016</b>	<b>2015</b>
<b>To Determine the Defined Benefit Obligation for the year end:</b>		
Discount rate	1.25%	1.65%
Underlying consumer price inflation	1.75%	2.00%
Rate of future compensation increases	1.75% + scale	2% + scale
Rate of pension increases	1.75%	2.00%
	<b>2016</b>	<b>2015</b>
<b>To Determine the Defined Benefit Cost for the beginning of the year:</b>		
Discount rate	1.65%	1.60%
Underlying consumer price inflation	2.00%	2.00%
Rate of future compensation increases	2% + scale	2% + scale
Rate of pension increases	2.00%	2.00%

Other Long-term Employee Benefits are also valued as of November 30. There was no material impact resulting from the change of the valuation date. Therefore, the November 30, 2016 and November 30, 2015 are considered to be the year-end valuation.

As of December 31, 2016 and 2015, OFID's liability to OLTEB amounted to USD 21.1 and USD 20.6 respectively. The composition of these amounts which have been recognized in the balance sheet is presented in the following table:

**Table 19.10: Net Defined Benefit Recognized (OLTEB)**

	<b>2016</b>		<b>2015</b>	
	<b>EUR</b>	<b>USD</b>	<b>EUR</b>	<b>USD</b>
<b>Benefit Obligations at beginning of the year</b>	<b>19.0</b>	<b>20.6</b>	<b>18.5</b>	<b>22.4</b>
Net Current Service Cost	2.0	2.2	2.0	2.1
Interest Cost on DBO	0.3	0.3	0.3	0.3
Employee Contributions	-	-	-	-
Net Benefits Paid	(1.6)	(1.7)	(2.0)	(2.2)
(Gain)/Loss due to Experience	0.1	0.1	0.3	0.3
(Gain)/Loss due to Demographic Assumption Changes	0.0	0.0	-	-
(Gain)/Loss due to Financial Assumption Changes	0.2	0.2	(0.1)	(0.1)
Past Service Costs	-	-	-	-
Currency valuation Gain/(Loss)	-	(0.6)	-	(2.3)
<b>Benefit Obligations at the end of the Year</b>	<b>20.0</b>	<b>21.1</b>	<b>19.0</b>	<b>20.6</b>
<b>Net Defined Benefit Asset/(Liability) Recognized</b>	<b>(20.0)</b>	<b>(21.1)</b>	<b>(19.0)</b>	<b>(20.6)</b>

The gains and losses to the Net Post-Employment Benefit (Other Long-Term Employee Benefits) are recognized in the statement of Income and Expenses as well as in the Other Comprehensive Income (OCI), for the years ended December 31, 2016 and 2015 are analyzed as follows:

**Table 19.11: Reconciliation of Gains and Losses to the Net Defined Benefits (OLTEB)**

	2016		2015	
	EUR	USD	EUR	USD
<b>Net Defined Benefit Asset/(Liability) at beginning of the year</b>	<b>(19.0)</b>	<b>(20.6)</b>	<b>(18.5)</b>	<b>(22.4)</b>
Total Gain/(Loss) recognised in Income Statement	(0.7)	(0.7)	(0.2)	(0.2)
Remeasurement Gain/(Loss) recognised in OCI	(0.3)	(0.4)	(0.2)	(0.3)
Exchange rate Gain/(Loss) recognised in OCI	-	0.6	-	2.3
Total Gain/(Loss) recognised in OCI	(0.3)	0.2	(0.2)	2.1
Total recognised Gain/(Loss)	(1.0)	(0.5)	(0.5)	1.8
<b>Net Defined Benefit Asset/(Liability)</b>	<b>(20.0)</b>	<b>(21.1)</b>	<b>(19.0)</b>	<b>(20.6)</b>

## NOTE 20 – CURRENCY VALUATION

As stated in Note 2, OFID's functional and reporting currency is the USD. However, the Governing Board endorsed the principle of lending in any currency other than the USD [Decision No. 11 (XC) dated March 8, 2000]. Since then, the loan portfolio includes a portion of loans denominated in Euro. The value of these loans is translated at the prevailing EUR/USD rate at the Financial Statements date, a foreign currency gain or loss is reported in the Income Statement.

Foreign Exchange loan exposure is regularly monitored and proactively managed by a hedging strategy using forward contracts.

A summary of the result from currency valuation of the euro loans on Public Sector Loans, Private Sector Loans and Trade Finance Facilities as well as the Hedging strategy as of December 31, 2016 and 2015 are presented in the following table:

**Table 20.1: Currency Valuation and Other Income**

	<b>2016</b>	<b>2015</b>
<b>Prevailing Exchange Rate (EUR/USD)</b>	1.0544	1.0848
<b>Exchange Rate Variation</b>		
Gain/(Loss) on Public Sector Loans	(1.3)	(21.6)
Gain/(Loss) on Private Sector Loans	(3.7)	(16.0)
Gain/(Loss) on Trade Finance Loans	(1.3)	(3.6)
Gain/(Loss) from Hedging Strategy	11.7	27.7
Other Gain/(Loss)	(1.2)	2.2
<b>Total</b>	<b>4.2</b>	<b>(11.3)</b>

## ***SUPPLEMENTARY SCHEDULES***

A) **Statement of Member Country Contributions** as of December 31, 2016 and 2015

B) **Statement of Member Country's Share in Reserves** as of December 31, 2016



**Statement of Member Country Contributions to OFID and Other Agencies as of December 31, 2016 and 2015**

(USD millions)

Country	Pledged Contribution to:				Direct Contribution to:			OPEC Fund Receivables from Member Countries	Paid-in Contributions to:			Drawdown Schedule: 4th Replenishment		
	Total	IFAD	IMF Trust Fund	OPEC Fund Direct Operations	OPEC Fund (1)				OPEC Fund	IFAD	IMF Trust Fund	2013-2016	2017-2020	Total
					Pledged	Uncalled	Called							
Algeria	131,220	25,580	0	105,640	105,640	12,200	93,440	12,180	81,260	25,580	0	6,100	12,200	18,300
Ecuador	7,220	0	0	7,220	7,220	840	6,380	840	5,540	0	0	420	840	1,260
Gabon	5,120	1,301	0	3,819	3,819	0	3,819	316	3,503	1,301	0	0	0	0
Indonesia	16,240	3,159	0	13,081	13,081	1,520	11,561	1,719	9,842	3,159	0	760	1,520	2,280
Iran	669,086	139,637	0	529,449	529,449	61,160	468,289	289,155	179,133	41,583	0	30,580	61,160	91,740
Iraq	223,209	51,099	17,309	154,801	154,801	17,880	136,921	17,860	119,061	51,099	17,309	8,940	17,880	26,820
Kuwait	482,548	92,041	10,348	380,159	380,159	43,920	336,239	43,920	292,319	92,041	10,348	21,960	43,920	65,880
Libya	265,905	51,099	3,805	211,001	211,001	24,360	186,641	33,490	153,151	20,000	3,805	12,180	24,360	36,540
Nigeria	316,262	66,459	0	249,803	249,803	28,840	220,963	30,779	190,183	66,459	0	14,420	28,840	43,260
Qatar	121,035	22,980	3,155	94,900	94,900	10,960	83,940	10,960	72,980	22,980	3,155	5,480	10,960	16,440
Saudi Arabia	1,338,080	261,118	21,300	1,055,662	1,055,662	121,920	933,742	121,920	811,822	261,118	21,300	60,960	121,920	182,880
United Arab Emirates	218,747	42,180	2,367	174,200	174,200	20,120	154,080	20,100	133,980	42,180	2,367	10,060	20,120	30,180
Venezuela	638,737	104,489	52,437	481,811	481,811	55,640	426,171	55,620	370,551	104,489	52,437	27,820	55,640	83,460
Total as of 31-Dec-2016	4,433,408	861,142	110,721	3,461,545	3,461,545	399,360	3,062,185	638,859	2,423,326	731,989	110,721	199,680	399,360	599,040
Total as of 31-Dec-2015	4,433,408	861,142	110,721	3,461,545	3,461,545	399,360	3,062,185	676,975	2,385,210	731,989	110,721	199,680	399,360	599,040

**Statement of Each Member Country's Share in OFID's Equity as of December 31, 2016**

(USD millions)

Country	Number of Shares	Share Price Previous Year-End (in US\$)	New Contributions (in US\$ million)	Total Paid-in Contributions (in US\$ million)	New Shares Allocated	Number of Shares	Value of Shares (in US\$ million)	Countries' Share in Total Equity net of MC Arrears
	31.12.2015	31.12.2015	in 2016	31.12.2016	31.12.2016	31.12.2016	31.12.2016	31.12.2016
Algeria	175,575,907.33	1.1938	1.5	81.3	1,281,621.88	176,857,529.22	215.9	3.39%
Ecuador	12,155,244.91	1.1938	0.1	5.5	87,955.02	12,243,199.92	14.9	0.23%
Gabon	8,844,598.81	1.1938	0.0	3.5	-	8,844,598.81	10.8	0.17%
Indonesia	22,765,804.26	1.1938	0.0	9.8	-	22,765,804.26	27.8	0.44%
Iran	386,521,610.68	1.1938	0.0	179.1	-	386,521,610.68	471.8	7.41%
Iraq	131,631,155.14	1.1938	2.2	119.1	1,876,365.34	133,507,520.48	162.9	2.56%
Kuwait	634,432,581.21	1.1938	5.5	292.3	4,598,782.55	639,031,363.76	780.0	12.26%
Libya	331,002,005.35	1.1938	0.0	153.2	-	331,002,005.35	404.0	6.35%
Nigeria	427,430,771.85	1.1938	1.3	190.2	1,064,639.00	428,495,410.85	523.0	8.22%
Qatar	156,430,332.76	1.1938	2.7	73.0	2,295,207.13	158,725,539.89	193.7	3.04%
Saudi Arabia	1,762,947,524.99	1.1938	15.2	811.8	12,766,042.58	1,775,713,567.57	2,167.3	34.06%
United Arab Emirates	290,133,415.81	1.1938	2.5	134.0	2,127,673.76	292,261,089.57	356.7	5.61%
Venezuela	842,044,766.67	1.1938	7.0	370.6	5,830,161.18	847,874,927.85	1,034.8	16.26%
<b>TOTAL</b>	<b>5,181,915,719.78</b>	<b>1.1938</b>	<b>38.1</b>	<b>2,423.3</b>	<b>31,928,448.43</b>	<b>5,213,844,168.20</b>	<b>6,363.6</b>	<b>100.00%</b>

Total Equity net of Country Arrears as of 31/12/2016 (US\$ million):	6,363.6
Total Assets as of 31/12/2016 (US\$ million):	7,167.7
Liabilities as of 31/12/2016 (US\$ million):	165.3
Country Contribution Receivables as of 31/12/2016 (US\$ million):	638.9
Share Price as of 31/12/2016:	1.2205

# General Conditions of Contract for the Public Accounting Professions (AAB 2011)

Laid down by the Working Group for Fees and Conditions of Contract of the Chamber of Public Accountants and Tax Advisors, recommended for use by the Board of the Chamber of Public Accountants and Tax Advisors in its decision of March 8, 2000, and revised by the Working Group for Fees and Conditions of Contract on May 23, 2002, on October 21, 2004, on December 18, 2006, on August 31, 2007, on February 26, 2008, on June 30, 2009, on March 22, 2010, as well as on February 21, 2011

## Preamble and General Points

(1) The General Conditions of Contract for the professions in the field of public accounting are divided into four sections: Section I deals with contracts for services, excluding contracts concerning bookkeeping, payroll accounting and administration and assessment of payroll-related taxes and contributions; Section II deals with contracts for rendering services in the field of bookkeeping, payroll accounting and administration and assessment of taxes and contributions; Section III covers contracts not regarded as contracts for the rendering of services, while Section IV is devoted to consumer business covered by the Austrian Consumer Act.

(2) In the event that individual provisions of these General Conditions of Contract are void, this shall not affect the validity of the remaining provisions. The invalid provision shall be replaced by a valid provision that is as close as possible to the desired objective.

(3) The person entitled to exercise profession in the field of public accounting shall be obliged to render the services negotiated in accordance with the principles of due professional care and conduct. He/she shall have the right to engage suitable staff for the execution of the contract. This shall apply to all sections of The General Conditions of Contract.

(4) Finally, foreign law shall only be taken into account by the person entitled to exercise the profession, if this has been explicitly agreed upon in writing. This shall apply to all sections of the General Conditions of Contract.

(5) The work prepared in the offices of the person entitled to exercise the profession may, at the discretion of the person entitled to exercise the profession, be carried out with or without using electronic data processing. In case electronic data processing is used, the client – not the person entitled to exercise the profession – is obliged to effect the registrations or notifications required under the relevant provisions of the Data Protection Act.

(6) The client undertakes not to employ staff of the person entitled to exercise the profession during and within one year after termination of the contractual relationship, either in his/her company or in an associated company, failing which he/she shall be obliged to pay the person entitled to exercise the profession the amount of the annual salary of the employee taken over.

## SECTION I

### 1. Scope

(1) The General Conditions of Contract in Section I shall apply to contracts concerning (statutory and voluntary) audits with or without auditor's certificate, expert opinions, court expert opinions, preparation of annual financial statements and other financial statements, tax consultancy and other services to be rendered within the framework of a contract for the rendering of services, excluding bookkeeping, payroll accounting and the administration and assessment of payroll-related taxes and contributions.

(2) The General Conditions of Contract shall apply, if their use has been explicitly or tacitly agreed upon. Furthermore, in the absence of another agreement, they shall be used for reference to facilitate interpretation.

(3) Point 8 shall also apply to third parties whose services, in certain cases, may be enlisted by the contractor for the execution of the contract.

## 2. Scope and Execution of Contract

(1) Reference shall be made to Items 3 and 4 of the Preamble.

(2) Should the legal situation change subsequent to delivering a final professional statement passed on by the client orally or in writing, the person entitled to exercise the profession shall not be obliged to inform the client of changes or of the consequences thereof. This shall also apply to the completed parts of a contract.

(3) An application submitted by the person entitled to exercise the profession to an authority (e.g. tax office, social security institution) by electronic means, shall be regarded as neither signed by the person entitled to exercise the profession nor by the person authorized to submit such an application.

## 3. Client's Obligation to Provide Information and Submit Complete Set of Documents

(1) The client shall make sure that all documents required for the execution of the contract be placed in good time and without special request at the disposal of the person entitled to exercise the profession and that he/she be informed of all events and circumstances which may be of significance for the execution of the contract. This shall also apply to documents, events and circumstances which become known only after the person entitled to exercise the profession has commenced his/her work.

(2) The client shall confirm in writing that all documents submitted, all information provided and explanations given in the context of audits, expert opinions and expert services are complete. This statement may be made on the forms specifically designed for this purpose.

(3) If the client fails to disclose considerable risks in connection with the preparation of annual financial statements and other statements, the contractor shall not be obliged to render any compensation in this respect.

## 4. Maintenance of Independence

(1) The client shall be obliged to take all measures to make sure that the independence of the employees of the person entitled to exercise the profession be maintained and shall refrain from jeopardizing their independence in any way. In particular, this shall apply to offers of employment and to offers to accept contracts on their own account.

**(2) The client consents that their personal details, meaning their name and the type and scope of the services, including the performance period, agreed between the professional practitioner and the client (both audit and non-audit services), shall be handled within the information network (network), to which the professional practitioner belongs, and for this purpose transferred to the other members of the information network (network) including abroad (a list of all recipients of communications shall be sent to the client at their request by the commissioned professional practitioner) for the purpose of examination of the existence of grounds of bias or grounds for exclusion within the meaning of Sections 271 et seq. of the Company Code (UGB). For this purpose the client expressly releases the professional practitioner in accordance with the Data Protection Act and in accordance with Section 91 Subsection 4 Clause 2 of the Auditing, Tax Advising and Related Professions Act (WTBG) from their obligation to maintain secrecy. Moreover, the client acknowledges in this regard that in states which are not EU members a lower level of data protection than in the EU may prevail. The client can revoke this consent at any time in writing to the professional practitioner.**

## 5. Reporting Requirements

(1) In the absence of an agreement to the contrary, a written report shall be drawn up in the case of audits and expert opinions.

(2) All information and opinions of the person entitled to exercise the profession and his employees shall only be binding provided they are set down or confirmed in writing. Written opinions shall only be those on which there is a company signature. Written opinions shall in no circumstances be information sent electronically, specifically not via e-mail.

(3) Transmission errors cannot be excluded when information and data is transmitted electronically. The person entitled to exercise the profession and his employees shall not be liable for losses which arise as a result of electronic transmission. Electronic transmission shall be exclusively at the client's risk. The client is aware that confidentiality is not guaranteed when the Internet is used. Furthermore, amendments or supplements to documents transmitted shall only be permissible subject to explicit approval.

(4) Receipt and forwarding of information to the person entitled to exercise the profession and his employees are not always guaranteed when the telephone is used, in particular in conjunction with automatic telephone answering systems, fax, e-mail and other electronic means of communication. As a result, instructions and important information shall only be deemed to have been received by the person entitled to exercise the profession provided they are also received in writing, unless explicit confirmation of receipt is provided in individual instances. Automatic confirmation that items have been transmitted and read shall not as such constitute explicit confirmations of receipt. This shall apply in particular to the transmission of decisions and other information relating to deadlines. As a result, critical and important notifications must be sent to the person entitled to exercise the profession by post or courier. Delivery of documents to employees outside the firm's offices shall not count as delivery.

(5) The client agrees to being sent recurrent general tax law and general commercial law information by the person entitled to exercise the profession via electronic means. This shall not apply to unsolicited information in accordance with § 107 of the Austrian Telecommunications Act (TKG).

#### 6. Protection of Intellectual Property of the Person Entitled to Exercise the Profession

(1) The client shall be obliged to ensure that reports, expert opinions, organizational plans, drafts, drawings, calculations and the like, issued by the person entitled to exercise the profession, be used only for the purpose specified in the contract (e.g. pursuant to Section 44 Para. 3 Austrian Income Tax Act 1988). Furthermore, professional statements passed on by the client orally or in writing made by the person entitled to exercise the profession may be passed on to a third party for use only with the written consent of the person entitled to exercise the profession.

(2) The use of professional statements passed on by the client orally or in writing made by the person entitled to exercise the profession for promotional purposes shall not be permitted; a violation of this provision shall give the person entitled to exercise the profession the right to terminate without notice to the client all contracts not yet executed.

(3) The person entitled to exercise the profession shall retain the copyright on his/her work. Permission to use the work shall be subject to the written consent by the person entitled to exercise the profession.

#### 7. Correction of Errors

(1) The person entitled to exercise the profession shall have the right and shall be obliged to correct all errors and inaccuracies in his/her professional statement passed on by the client orally or in writing which subsequently come to light and shall be obliged to inform the client thereof without delay. He/she shall also have the right to inform a third party acquainted with the original statement of the change.

(2) The client has the right to have all errors corrected free of charge, if the contractor can be held responsible for them; this right will expire six months after completion of the services rendered by the person entitled to exercise the profession and/or – in cases where a written statement has not been delivered – six months after the person entitled to exercise the profession has completed the work that gives cause to complaint.

(3) If the contractor fails to correct errors which have come to light, the client shall have the right to demand a reduction in price. The extent to which additional claims for damages can be asserted is stipulated under Point 8.

#### 8. Liability

(1) The person entitled to exercise the profession shall only be liable for violating intentionally or by gross negligence the contractual duties and obligations entered into.

(2) In cases of gross negligence, the maximum liability for damages due from the appointed person entitled to exercise the profession is tenfold the minimum insurance sum of the professional liability insurance

according to Section 11 of the Act on Professions in the Field of Public Accounting (WTBG) in the currently valid version.

(3) Any action for damages may only be brought within six months after those entitled to assert a claim have gained knowledge of the damage, but not later than three years after the occurrence of the (primary) loss following the incident upon which the claim is based, unless other statutory limitation periods are laid down in other legal provisions.

(4) Should Section 275 of the Austrian Business Enterprise Code (Commercial Code, UGB) be mandatorily applicable, the liability provisions pursuant to Section 275 shall apply where these represent mandatory law, even in cases where several persons have participated in the execution of the contract or where several activities requiring compensation have taken place, irrespective of whether other participants have acted with intent.

(5) In cases where a formal audit certificate is issued, the applicable limitation period shall commence at the latest at the time of issue of said audit certificate.

(6) If activities are carried out by enlisting the services of a third party, e.g. a data-processing company, and the client is informed thereof, any warranty claims and claims for damages which arise against the third party according to law and in accordance with the conditions of the third party, shall be deemed as having been passed on to the client. The person entitled to exercise the profession shall only be liable for fault in choosing the third party.

(7) The person entitled to exercise the profession shall not be liable to a third party, if his/her professional statements are passed on by the client orally or in writing without the approval or knowledge of the person entitled to exercise the profession.

(8) The above provisions shall apply not only vis-à-vis the client but also vis-à-vis third parties, if the person entitled to exercise the profession, in exceptional cases, should be liable for his/her work. In any case, a third party cannot raise any claims that go beyond any claim raised by the client. The maximum sum of liability shall be valid only once for all parties injured, including the compensation claims of the client, even if several persons (the client and a third party or several third parties) have been wronged; the claims of the aggrieved parties shall be satisfied in the order in which the claims have been raised.

#### 9. Secrecy, Data Protection

(1) According to Section 91 WTBG the person entitled to exercise the profession shall be obliged to maintain secrecy in all matters that become known to him/her in connection with his work for the client, unless the client releases him/her from this duty or he/she is bound by law to deliver a statement.

(2) The person entitled to exercise the profession shall be permitted to hand on reports, expert opinions and other written statements pertaining to the results of his/her services to third parties only with the permission of the client, unless he/she is required to do so by law.

(3) The person entitled to exercise the profession is authorized to process personal data entrusted to him/her within the framework of the purpose of the contract or to have them processed by a third party according to Point 8 Item 5. The person entitled to exercise the profession shall guarantee that according to Section 15 of the Data Protection Act secrecy be maintained. According to Section 11 of the Data Protection Act the material made available to the person entitled to exercise the profession (data carrier, data, control numbers, analyses and programs) as well as all results obtained as a result of the work provided shall be returned to the client, unless the client has requested in writing that the material and/or results be transferred to a third party. The person entitled to exercise the profession shall be obliged to take measures to ensure that the client can meet his/her obligation to provide information according to Section 26 of the Data Protection Act. The client's instructions required for this purpose shall be given in writing to the person entitled to exercise the profession. Unless a fee has been negotiated for providing such information, the client shall be charged only the actual efforts undertaken. The client shall meet his/her obligation to provide information to those concerned and/or to register in the data processing register, unless the contrary has been explicitly agreed in writing.

#### 10. Termination

(1) Unless otherwise agreed in writing or stipulated by force of law, either contractual partner shall have the right to terminate the contract at any time with immediate effect. The fee shall be calculated according to Point 12.

(2) However, a continuing agreement (even with a flat fee) – always to be presumed in case of doubt – may, without good reason (cf. Section 88 Item 4 WTBG), only be terminated at the end of the calendar month by observing a period of notice of three months, unless otherwise agreed in writing.

(3) Except for cases listed in Item 5, in case of termination of a continuing agreement only those tasks shall be part of the list of jobs to be completed and finished that can be completed fully or to the largest part within the period of notice, with financial statements and annual income tax returns being deemed to be subject to successful completion within two months calculated from the balance sheet date. In this case the above-mentioned jobs actually have to be completed within a reasonable period of time, if all documents and records required are provided without delay and if no good reason within the meaning of Section 88 Paragraph 4 WTBG is cited.

(4) In case of a termination according to Item 2 the client shall be informed in writing within one month which assignments at the time of termination are considered to be part of the work to be completed.

(5) If the client is not informed within this period about the assignments still to be carried out, the continuing agreement shall be deemed terminated upon completion of the tasks under way at the date when the notice of termination is served.

(6) Should it happen that in case of a continuing agreement as defined under Items 2 and 3 – for whatever reason – more than two similar jobs which are usually completed only once a year (e.g. financial statements or annual tax returns etc.) are to be completed, any such jobs exceeding this number shall be regarded as assignments to be completed only with the client's explicit consent. If applicable, the client shall be informed of this explicitly in the statement pursuant to Item 4.

#### 11. Default in Acceptance and Failure to Cooperate on the part of the Client

If the client defaults on acceptance of the services rendered by the person entitled to exercise the profession or fails to carry out a task incumbent on him/her either according to Point 3 or imposed on him/her in another way, the person entitled to exercise the profession shall have the right to terminate the contract without prior notice. His/her fees shall be calculated according to Point 12. Default in acceptance or failure to cooperate on the part of the client shall also justify a claim for compensation made by the person entitled to exercise the profession for the extra time and labor hereby expended as well as for the damage caused, if the person entitled to exercise the profession does not invoke his/her right to terminate the contract.

#### 12. Entitlement to Fee

(1) If the contract fails to be executed (e.g. due to termination), the person entitled to exercise the profession shall be entitled to the negotiated fee, provided he/she was prepared to render the services and was prevented from so doing by circumstances caused by the client (Section 1168 of the Civil Code (ABGB)); in this case the person entitled to exercise the profession need not deduct the amount he/she obtained or could have obtained through alternative use of his/her own professional services or those of his/her employees.

(2) If the client fails to cooperate and the assignment cannot be carried out because of lack of cooperation, person entitled to exercise the profession shall also have the right to set a reasonable grace period on the understanding that, if this grace period expires without results, the contract shall be deemed cancelled and the consequences indicated in Item 1) shall apply.

(3) If the person entitled to exercise the profession terminates the contract without good reason and at an inopportune moment, he/she shall compensate the client for the damage caused according to Point 8.

(4) If the client – having been made aware of the legal situation – agrees that the person entitled to exercise the profession duly completes the task, the work shall be completed accordingly.

#### 13. Fee

(1) Unless the parties agreed that the services would be rendered free of charge or unless explicitly stipulated otherwise, an appropriate remuneration in accordance with Sections 1004 and 1152 of the Austrian Civil Code (ABGB) is due. Unless a different agreement has demonstrably been reached, payments by the client shall in all cases be credited against the oldest debt. The claim for remuneration by the person entitled to exercise the profession is based upon an agreement concluded between him/her and the principal involved.

(2) Proper understanding between the person entitled to exercise the profession and their principals is most effectively achieved by clearly expressed remuneration agreements.

(3) The smallest service unit which may be charged is a quarter of an hour.

(4) Travel time to the extent required is also charged in most cases.

(5) Study of documents which, in terms of their nature and extent, may prove necessary for preparation of the person entitled to exercise the profession in his/her own office may also be charged as a special item

(6) Should a remuneration already agreed upon prove inadequate as a result of the subsequent occurrence of special circumstances or special requirements of the principal, additional negotiations for the agreement of a more suitable remuneration are usual. This also usually applies where inadequate fixed sum remunerations are concerned.

(7) Persons entitled to exercise the profession also include charges for supplementary costs and value-added (turnover) tax in addition to the above.

(8) Supplementary costs also include documented or flatrate cash expenses, travelling expenses (first class for train journeys, sleeping car (wagon lits) if necessary, dietary requirements, mileage allowance, photocopy costs and similar supplementary costs.

(9) Should particular third party liabilities be involved, the necessary insurance premiums also count as supplementary costs.

(10) Personnel and material expenses for the preparation of reports, expertises and similar documents are also viewed as supplementary costs.

(11) For the execution of a commission wherein mutual conclusion involves several persons entitled to exercise the profession, each of the latter will charge his/her own remuneration.

(12) Remunerations and advance payments required are due immediately after receipt of their written claim should no other agreements exist. Where payments of remuneration are made later than 14 days after the due date, default interest may be charged. Where mutual business transactions are concerned, a default interest rate of 8% above the base rate is agreed upon (Cf. Section 352 of the Austrian Business Enterprise Code (Commercial Code, UGB)).

(13) Time limitation is in accordance with Section 1486 of the Austrian Civil Code (ABGB), starting at the time of conclusion of the service involved or a later rendering of accounts after an appropriate time-limit.

(14) An objection may be raised in writing against bills presented by the appointed trustee up to 4 weeks after the date of presentation. Otherwise the bill is considered as accepted. Filing of a bill in the accounting system of the recipient is also considered as acceptance.

(15) Application of § 934 ABGB (Austrian Civil Code) within the meaning of § 351 Austrian Business Enterprise Code (Commercial Code, UGB), i.e. rescission for *laesio enormis* (lesion beyond moiety) among entrepreneurs, is hereby renounced.

#### 14. Other Provisions

(1) In addition to the reasonable rate or fee charged, the person entitled to exercise the profession shall have the right to claim reimbursement of expenses. He/she can ask for advance payments and can make delivery of the results of his/her (continued) work dependent on satisfactory fulfillment of his/her demands. In this context reference shall be made to the legal right of retention (Section 471 of the Civil Code (ABGB), Section 369 of the Austrian Business Enterprise Code (Commercial Code, UGB)). If the right of retention is wrongfully exercised, the person entitled to exercise the profession shall be liable only in case of gross negligence up to the outstanding amount of his/her fee. As regards standing orders, the provision of further services may be denied until payment of previous services has been effected. This shall analogously apply if services are rendered in installments and fee installments are outstanding.

(2) After all the data to be archived, which has been prepared by the public accountant and tax advisor, has been delivered to the client or to the succeeding public accountant and tax advisor, the person entitled to exercise the profession shall be entitled to delete the data in question.

(3) With the exception of obvious essential errors, a complaint concerning the work of the person entitled to exercise the profession shall not justify the retention of remuneration owed in accordance with Item 1.

(4) Offsetting the remuneration claims made by the person entitled to exercise the profession in accordance with Item 1 shall only be permitted, if the demands are uncontested and legally valid.

(5) At the request and expense of the client, the person entitled to exercise the profession shall hand over all documents received from the client within the scope of his/her activities. However, this shall not apply to correspondence between the person entitled to exercise the profession and his/her client, to original documents in his/her possession or to

documents which have to be kept in accordance with the directive on money laundering. The person entitled to exercise the profession may make or retain copies or duplicates of the documents to be returned to the client. The client shall be obliged to bear these expenses in so far as these copies or duplicates may be required as a proof of the orderly execution of all professional duties by the person entitled to exercise the profession.

(6) In the event of termination of the contract, the contractor shall be entitled to charge an appropriate fee for further queries after termination of the contract and for granting access to the relevant information about the audited company.

(7) The client shall fetch the documents handed over to the person entitled to exercise the profession within three months after the work has been completed. If the client fails to do so, the person entitled to exercise the profession shall have the right to return them to the client at the cost of the client or to charge safe custody charges, if the person entitled to exercise the profession can prove that he/she has asked the client twice to pick up the documents handed over.

(8) The person entitled to exercise the profession shall have the right to compensation of any fees that are due by use of any available deposited funds, clearing balances, trust funds or other liquid resources at his/her disposal even if these funds are explicitly intended for safe keeping, if the client had to reckon with a counterclaim of the person entitled to exercise the profession.

(9) To safeguard an existing or future fee payable, the person entitled to exercise the profession shall have the right to transfer a balance held by the client with the tax office or another balance held by the client in connection with charges and contributions, to a trust account. In this case the client shall be informed about the transfer. Subsequently, the amount secured may be collected either after agreement has been reached with the client or after enforceability by execution has been declared.

#### 15. Applicable Law, Place of Performance, Jurisdiction

(1) The contract, its execution and the claims resulting from it shall be exclusively governed by Austrian law.

(2) The place of performance shall be the place of business of the person entitled to exercise the profession.

(3) In case of disputes, the court of the place of performance shall be the competent court.

#### 16. Supplementary Provisions for Audits

(1) For statutory audits of financial statements which are carried out in order to issue a formal audit certificate (e.g. Section 268 and the following sections of the Company Code), the purpose of the contract, unless otherwise agreed to in writing, shall not be to investigate whether regulations concerning tax laws or specific regulations, e.g. price fixing, restriction of competition and foreign exchange regulations have been adhered to. Neither shall the purpose of the statutory audit of financial statements be to investigate whether the business is run in an economical, efficient and expedient manner. Within the framework of a statutory audit of a financial statement there shall be no obligation to detect the falsification of accounts or other irregularities.

(2) When a qualified or unqualified audit certificate is issued within the scope of a statutory audit of the annual financial statement, the audit certificate issued shall be appropriate for the respective type of business organization.

(3) If financial statements are published together with the audit certificate, they shall only be published in the form confirmed or explicitly permitted by the auditor.

(4) If the auditor revokes his/her audit certificate, the further use thereof shall no longer be permitted. If the financial statements have been published with the audit certificate, the revocation thereof shall also be published.

(5) For other statutory and voluntary audits of financial statements as well as for other audits, the above principles shall apply accordingly.

#### 17. Supplementary Provisions concerning the Preparation of Annual Financial Statements and Other Financial Statements, Consultation and Other Services to be Provided within the Framework of a Contract for the Rendering of Services

(1) The person entitled to exercise the profession, when performing the aforementioned activities, shall be justified in accepting information provided by the client, in particular figures, as correct. However, he/she is

obliged to inform the client of any errors identified by him/her. The client shall present the person entitled to exercise the profession with all important documents required for keeping deadlines, in particular tax assessment notices, in good time so as to ensure that the person entitled to exercise the profession has a reasonable amount of time, but not less than one week, to process the information.

(2) In the absence of written agreements to the contrary, consultation shall consist of the following activities:

- a) preparing annual tax returns for income tax and corporate tax as well as value-added tax (VAT) on the basis of the financial statements and other documents and papers required for taxation purposes and to be submitted by the client or prepared by the contractor.
- b) examining the tax assessment notices for the tax returns mentioned under a).
- c) negotiating with the fiscal authorities in connection with the tax returns and notices mentioned under a) and b).
- d) participating in external tax audits and assessing the results of external tax audits with regard to the taxes mentioned under a).
- e) participating in appeal procedures with regard to the taxes mentioned under a). If the person entitled to exercise the profession receives a flat fee for regular tax consultation, in the absence of written agreements to the contrary, the activities mentioned under d) and e) shall be invoiced separately.

(3) Particular matters pertaining to income tax, corporate tax and ratable value tax return as well as all matters relating to value-added tax, withholding tax on salaries and wages and other taxes and duties shall only be prepared on the basis of a specific contract. This shall also apply to

- a) processing non-recurring matters pertaining to tax, e.g. inheritance tax, capital transfer tax, land transfer tax,
- b) the defense and consultation in penal procedures relating to the taxes mentioned,
- c) providing consultation and expert opinions in matters pertaining to the foundation, restructuring, merger, capital increase and decrease, and reorganization of a company, entry and retirement of a shareholder or partner, sale of a business, winding up, management consultancy and other activities according to Sections 3 to 5 of the Act on Professions in the Field of Public Accounting (WTBG).
- d) the preparation of applications to the Register of Companies in connection with annual financial statements, including the keeping of records required.

(4) Provided the preparation of the annual value added tax return is part of the contract accepted, this shall not include the examination of any particular accounting conditions nor the examination of whether all relevant value added tax concessions have been utilized, unless the person entitled to exercise the profession can prove that he/she has been commissioned accordingly.

(5) The aforementioned paragraphs shall not apply to services requiring particular expertise provided by an expert.

#### SECTION II 18. Scope

The General Conditions of Contract in Section II shall apply to contracts for the rendering of services in the field of bookkeeping, payroll accounting and the administration and assessment of payroll-related taxes and contributions.

#### 19. Scope and Execution of Contract

(1) Reference shall be made to Items 3 and 4 of the Preamble.

(2) The person entitled to exercise the profession shall be justified in regarding information and documents presented to him/her by the client, in particular figures, as correct and complete and in using them as a basis for accounting. The person entitled to exercise the profession shall not be obliged to identify errors, unless he/she has been specifically instructed to do so in writing. However, if errors are identified, he/she shall inform the client thereof.

(3) If a flat fee has been negotiated for the activities mentioned in Point 18, in the absence of written agreements to the contrary, representation in matters concerning all types of tax audits and audits of payroll-related taxes and social security contributions including settlements concerning tax assessments and the basis for contributions, preparation of reports, appeals and the like shall be invoiced separately.

(4) Particular individual services in connection with the services mentioned in Point 18, in particular ascertaining whether the requirements for statutory social security contributions are met, shall be dealt with only

on the basis of a specific contract and shall be treated according to Section I or Section III of the General Conditions of Contract.

(5) Any application submitted to authorities (e.g. tax office, social insurance institution) electronically, shall be regarded as neither signed by the person entitled to exercise the profession nor by the person authorized to transmit the application.

#### 20. Client's Duty to Cooperate

The client shall make sure that all information and documents required for bookkeeping, payroll accounting and administration and assessment of payroll-related taxes and contributions be placed at the disposal of the person entitled to exercise the profession on an agreed date without his/her specific request.

#### 21. Termination

(1) Unless otherwise agreed to in writing, either contractual partner may terminate the contract at the end of each month with three months' notice without giving a particular reason.

(2) If the client repeatedly fails to fulfill his/her duties according to Point 20, the person entitled to exercise the profession shall have the right to terminate the contract immediately without prior notice.

(3) If the person entitled to exercise the profession delays in rendering services due to reasons for which he/she is solely responsible, the client shall have the right to terminate the contract immediately without prior notice.

(4) In case of a termination of the contractual relationship only those assignments shall be considered part of the contract which the contractor is already working on or major parts of which can be completed within the period of notice and which are notified to the client within one month.

#### 22. Fee and Entitlement to Fee

(1) Unless otherwise agreed to in writing, the fee shall be considered agreed upon for one year at a time.

(2) If the contract is terminated pursuant to Point 21 Item 2 the person entitled to exercise the profession shall have the right to the full fee negotiated for three months. This shall also apply if the client fails to observe the period of notice.

(3) If the contract is terminated pursuant to Point 21 Item 3, the person entitled to exercise the profession shall only have the right to the fee corresponding to the services rendered up to this point, provided they are of value to the client.

(4) If a flat fee has not been negotiated, the fee shall be calculated pursuant to Item 2 according to the monthly average of the current year of contract until termination.

(5) Unless the parties agreed that the services would be rendered free of charge or unless explicitly stipulated otherwise, an appropriate remuneration in accordance with Sections 1004 and 1152 of the Austrian Civil Code (ABGB) is due. Unless a different agreement has demonstrably been reached, payments by the client shall in all cases be credited against the oldest debt. The claim for remuneration by the person entitled to exercise the profession is based upon an agreement concluded between him/her and the principal involved. Furthermore, the basics standardized under section 13 apply.

(6) Application of § 934 ABGB (Austrian Civil Code) within the meaning of § 351 Austrian Business Enterprise Code (Commercial Code, UGB), i.e. rescission for *laesio enormis* (lesion beyond moiety) among entrepreneurs, is hereby renounced.

#### 23. Other Provisions

In all other cases, the provisions of Section I of the General Conditions of Contract shall apply accordingly.

### SECTION III

#### 24. Scope

(1) The General Conditions of Contract in Section III shall apply to all contracts not mentioned in the previous sections, which are not to be regarded as contracts for rendering services and are not related to the contracts mentioned in the previous sections.

(2) In particular, Section III of the General Conditions of Contract shall apply to contracts concerning the non-recurring participation in negotiations, to services as an agent in matters pertaining to insolvency, to contracts concerning non-recurring interventions and the handling of the

individual matters mentioned in Point 17 Item 3 in the absence of a continuing agreement.

#### 25. Scope and Execution of Contract

(1) Reference shall be made to Items 3 and 4 of the Preamble.

(2) The person entitled to exercise the profession shall be justified in regarding and obliged to regard information and documents presented to him/her by the client, in particular figures, as correct and complete. In case of penal procedures he/she shall protect the rights of the client.

(3) The person entitled to exercise the profession shall not be obliged to identify errors, unless he/she has been specifically instructed to so in writing. However, if he/she identifies errors, the client shall be informed accordingly.

#### 26. Client's Duty to Cooperate

The client shall make sure that all the necessary information and documents be placed at the disposal of the person entitled to exercise the profession in good time and without his/her special request.

#### 27. Termination

Unless otherwise agreed to in writing or stipulated by force of law, either contractual party shall have the right to terminate the contract at any time with immediate effect (Section 1020 of the Civil Code (ABGB)).

#### 28. Fee and Entitlement to Fee

(1) Unless the parties agreed that the services would be rendered free of charge or unless explicitly stipulated otherwise, an appropriate remuneration in accordance with Sections 1004 and 1152 of the Austrian Civil Code (ABGB) is due. Unless a different agreement has demonstrably been reached, payments by the client shall in all cases be credited against the oldest debt. The claim for remuneration by the person entitled to exercise the profession is based upon an agreement concluded between him/her and the principal involved. Furthermore, the basics standardized under section 13 apply.

(2) In the event of termination the fee shall be calculated according to the services rendered up to this point, provided they are of value to the client.

(3) Application of § 934 ABGB (Austrian Civil Code) within the meaning of § 351 Austrian Business Enterprise Code (Commercial Code, UGB), i.e. rescission for *laesio enormis* (lesion beyond moiety) among entrepreneurs, is hereby renounced.

#### 29. Other Provisions

The reference in Point 23 to provisions in Section I shall apply accordingly.

### SECTION IV

#### 30. Scope

The Conditions of Contract of Section IV shall only apply to consumer business in accordance with the Consumer Act (Federal Law of March 8, 1979/Federal Law Gazette No. 140 as amended).

#### 31. Supplementary Provisions for Consumer Transactions

(1) Contracts between persons entitled to exercise the profession and consumers shall fall under the obligatory provisions of the Consumer Act.

(2) The person entitled to exercise the profession shall only be liable for the deliberate and gross negligent violation of the obligations assumed.

(3) Contrary to the limitation laid down in Point 8 Item 2 of the General Conditions of Contract, the duty to compensate on the part of the person entitled to exercise the profession shall not be limited in case of gross negligence.

(4) Point 8 Item 3 of the General Conditions of Contract (asserting claims for damages within a certain period) shall not apply.

(5) Right of Withdrawal according to Section 3 of the Consumer Protection Act

If the consumer has not made his/her contract statement in the office usually used by the person entitled to exercise his/her profession, he/she may withdraw from the contract application or the contract proper. This withdrawal may be declared until the contract has been concluded or within one week after its conclusion; the period commences as soon as a

document has been handed over to the consumer which contains at least the name and the address of the person entitled to exercise the profession as well as instructions on the right to revoke the contract, but no earlier than the conclusion of the contract.

The consumer shall not have the right to withdraw from the contract,

1. if the consumer himself/herself established the business relationship concerning the conclusion of this contract with the person entitled to exercise the profession or his/her agent,

2. if the conclusion of the contract has not been preceded by any talks between the parties involved or their agents or

3. in case of contracts where the mutual services have to be provided immediately, if the contracts are usually concluded outside the offices of the persons entitled to exercise the profession, and the fee agreed upon does not exceed €15.

In order to become legally effective, the revocation shall be declared in writing. It is sufficient if the consumer returns a document that contains his/her contract declaration or that of the person entitled to exercise the profession to the person entitled to exercise the profession with a note which reveals that the consumer rejects the conclusion or the maintenance of the contract. It is sufficient if this declaration is dispatched within a week.

If the consumer withdraws from the contract according to Section 3 of the Consumer Act,

1. the person entitled to exercise the profession shall return all benefits received, including all statutory interest, calculated from the day of receipt, and to compensate the consumer for all necessary and useful expenses incurred in this matter,

2. the consumer shall pay for the value of the services rendered by the person entitled to exercise the profession as far as they are of a clear and predominant benefit to him/her.

According to Section 4 Paragraph 3 of the Consumer Act claims for damages shall remain unaffected.

#### (6) Cost Estimates according to Section 5 of the Consumer Act

The consumer shall pay for the preparation of a cost estimate in accordance with Section 1170a of the Austrian Civil Code by the person entitled to exercise the profession only, if this payment obligation has been notified to the consumer beforehand.

If the contract is based on a cost estimate prepared by the person entitled to exercise the profession, its correctness shall be deemed warranted as long as the opposite has not been explicitly declared.

#### (7) Correction of Errors: Supplement to Point 7

If the person entitled to exercise the profession is obliged according to Section 932 of the Austrian Civil Code to improve or complement his/her services, he/she shall execute this duty at the place where the matter was transferred to him/her. If it is in the interest of the consumer to have the work and the documents returned by the person entitled to exercise the profession, the consumer may carry out this transfer at his/her own risk and expense.

#### (8) Jurisdiction: Instead of Point 15 Item 3:

If the domicile or the usual residence of the consumer is within the country or if he/she is employed within the country, in case of an action against him/her according to Sections 88, 89, 93 Paragraph 2 and 104 Paragraph 1 JN the jurisdiction of a court shall depend on the district where the consumer has his domicile, usual residence or place of employment.

#### (9) Contracts on Recurring Services

(a) Contracts which oblige the person entitled to exercise the profession to render services and the consumer to effect repeated payments and which have been concluded for an indefinite period or a period exceeding one year, may be terminated by the consumer at the end of the first year, and after the first year at the end of every six months, by adhering to a two-month period of notice.

(b) If the total work is regarded as a service that cannot be divided on account of its character, the extent and price of which is determined already at the conclusion of the contract, the first date of termination may be postponed until the second year has expired. In case of such contracts the period of notice may be extended to a maximum of six months.

(c) If the execution of a certain contract indicated in lit.a) 1 requires considerable expenses on the part of the person entitled to exercise the profession and if he/she informed the consumer about this not later than when the contract was concluded, reasonable dates of termination and periods of notice which deviate from lit.a) and b) and which fit the respective circumstances may be agreed.

(d) If the consumer terminates the contract without complying with the period of notice, the termination shall become effective at the next termination date which follows the expiry of the period of notice.