

# Authorized Signature Form & Access to the OPEC Fund's Client Portal (Page 1)



**To:** The OPEC Fund for International Development  
Parking 8, A-1010 Vienna, Austria

Client<sup>1</sup>  Loan/Grant number(s)

With reference to subject Legal Agreement(s) and in accordance with the Terms and Conditions for Access to the OPEC Fund Client Portal (OCP) attached herewith, I, the undersigned, duly authorized to do so, hereby certify that the following are the names, offices, true specimen signatures, official email address(es)<sup>2</sup> for correspondence and mobile phone number(s) of the individuals who are, and will continue to be, authorized

(a) to approve<sup>3</sup> on behalf of the borrower requests and special commitments for the disbursement of funds provided for in the relevant section of the Legal Agreement;

(b) to take any other action required or permitted to be taken, done, signed, or executed by or on behalf of the borrower under the Legal Agreement or any other agreement to which the OPEC Fund, [the borrower, and/or other parties involved] may be parties. This confirms that the borrower is authorizing such person(s) to accept the Two Factor Authentication (2FA) password. The borrower is responsible for all actions taken by the designated persons and guarantees that it will require such persons to abide by the Terms and Conditions for the Access to the OCP.

This notification revokes all previous instructions and enters into effect as of

You may assume that any such person continues to be so authorized until you receive an official written notice from the borrower that they, or any of them, is no longer so authorized.

## Authorized signatory/ies

| Signature group (A/B) | Signing arrangement (e.g. individually: A or jointly: A + B) | Name | Job title | Institution | Email address | Mobile phone no. (incl. country code) | Specimen signature |
|-----------------------|--------------------------------------------------------------|------|-----------|-------------|---------------|---------------------------------------|--------------------|
|                       |                                                              |      |           |             |               |                                       |                    |
|                       |                                                              |      |           |             |               |                                       |                    |
|                       |                                                              |      |           |             |               |                                       |                    |
|                       |                                                              |      |           |             |               |                                       |                    |
|                       |                                                              |      |           |             |               |                                       |                    |

*Date, stamped*

*Authorized<sup>4</sup>*

<sup>1</sup> Client means borrower or grant recipient

<sup>2</sup> In cases where borrower/grant recipient employees are using personal emails and mobile phones for work-related purposes, and these are authorized within this form, there is an additional risk of unauthorized access, and the borrower/grant recipient is liable for any losses resulting from any related breaches

<sup>3</sup> Approval in the OCP means validation of withdrawal application requests

<sup>4</sup> Authorized representative as defined in the Legal Agreement; please note that each page needs to be signed

# Authorized Signature Form & Access to the OPEC Fund's Client Portal (Page 2)



To: The OPEC Fund for International Development  
Parking 8, A-1010 Vienna, Austria

**OPEC Fund Client Portal additional authorization to assign OCP focal point(s)**

Loan/Grant number(s)

I further designate the following person (or persons) whose official email addresses<sup>5</sup> for correspondence and mobile phone numbers appear(s) below as authorized, on behalf of the borrower, to manage the "Validator"<sup>6</sup>, "Initiator"<sup>7</sup> and the read-only "Viewer"<sup>8</sup> role to OCP, under the above-referenced OPEC Fund Loan/Grant.

This confirms that the borrower is authorizing such person(s) to accept the Two Factor Authentication (2FA) password.

The borrower is responsible for all actions taken by the persons it designates and guarantees that it will require such persons to abide by the Terms and Conditions for Access to the OCP.

This notification revokes all previous instructions enters into effect as of

You may assume that any such person continues to be so authorized until you receive an official written notice from the borrower that they, or any of them, is no longer so authorized.

| Role: <sup>9</sup>    | Name | Job title | Institution | Email address | Mobile phone no.<br>(incl. country code) <sup>10</sup> |
|-----------------------|------|-----------|-------------|---------------|--------------------------------------------------------|
| Focal Point Initiator |      |           |             |               |                                                        |
| Focal Point Initiator |      |           |             |               |                                                        |
| Focal Point Validator |      |           |             |               |                                                        |
| Focal Point Validator |      |           |             |               |                                                        |

Date, stamped

Authorized<sup>11</sup>

<sup>5</sup> In cases where borrower/grant recipient employees are using personal emails and mobile phones for work-related purposes, and these are authorized within this form, there is an additional risk of unauthorized access, and the borrower/grant recipient is liable for any losses resulting from any related breaches

<sup>6</sup> Validator role in the OPEC Fund Client Portal (OCP) means validating/approving withdrawal application requests

<sup>7</sup> Initiator role in the OPEC Fund Client Portal (OCP) means initiating requests such as withdrawal applications, business partner (beneficiary) updates and similar

<sup>8</sup> Viewer role in the OPEC Fund Client Portal (OCP) means viewing requests such as withdrawal applications, business partner (beneficiary) and loan information

<sup>9</sup> Minimum of two focal points to be designated; One individual, who will initiate and one who will validate user requests

<sup>10</sup> Required for the two-factor authentication

<sup>11</sup> Authorized representative as defined in the Legal Agreement