

Withdrawal Application Form

Instructions: You can use this form to request a payment and/or to document expenditures. Please complete, sign and send this form (with any required attachments) to The OPEC Fund for International Development, P.O. Box 995, A-1010 Vienna, Austria. For general inquiries, please send an email to loan.management@opecfund.org

A. Type of application and project reference

1. Type of application

- a. Direct payment (fill all sections) ☐
- b. Reimbursement (fill all sections) ☐
- c. Special Account
- i. Advance (fill sections A,B,D) ☐
- ii. Replenishment (fill all sections) ☐
- iii. Justification (fill sections A, C, D) ☐

2. Request details

Client name	
Email address	
Loan/Grant number	
Application number	
Closing date	
Requested value date	

B. Payment Instructions

Application currency	Application amount	Equivalent payment currency (if different from application currency)
Application amount in words		
Name and address of beneficiary		
Name and address of beneficiary's bank		
Account No. / IBAN (beneficiary bank)		
SWIFT code (beneficiary bank)		
Name and address of correspondent bank		
Account No. / IBAN (correspondent bank)		
SWIFT code (correspondent bank)		
Bank reference text		

C. Documentation of eligible expenditures

4. Documentation type(s)

Statement of expenditure	☐
Interim financial report	☐

3. Financing component

Documented currency	Documented amount	Financing component

D. Authorized signatory(ies)

Name/Title		Signature	
Name/Title		Signature	
Name/Title		Signature	
Name/Title		Signature	
		Date signed	

The undersigned certifies and agrees as follows:

- If the undersigned is making a request for reimbursement, direct payment or Special Account replenishment: (1) The expenditures were or will be made for the purposes specified in the agreement and in accordance with its terms and conditions, and (2) the undersigned has not previously withdrawn from the Account or obtained or will obtain any other loan, credit, or grant for the purpose of fully or partially meeting these expenditures.
- If the undersigned is making a request for an advance to be deposited to a Special Account: (1) the amount requested is consistent with the planned project expenditures furnished to the OPEC Fund; and (2) the documentation for this advance is/will be furnished to the OPEC Fund in accordance with the reporting period specified in the legal agreement or disbursement letter for this project.
- The works, goods, or services claimed have been procured in accordance with the legal agreement and the cost and terms of the purchase thereof are reasonable and in accordance with the relevant contract(s).
- This application is claimed in accordance with the OPEC Fund Loan Handbook and all documents related to the expenditures covered by this application are available for examination by auditors and upon the OPEC Fund's request.
- At the date of this application, the applicant is not in default under any legal agreement with the OPEC Fund.